



## Board of Directors

Brian Brennan, Director  
Richard Hajas, Director  
Neil Cole, Director

Mary Bergen, Director  
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT  
Meeting to be held at the

District Office  
1055 Ventura Ave.  
Oak View, CA 93022  
[www.casitaswater.org](http://www.casitaswater.org)

Join Zoom Meeting [https://us06web.zoom.us/j/98414854813?](https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09)  
[pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09](https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09)  
Meeting ID: 984 1485 4813 Passcode: 757052

To join by phone, please call (888) 788-0099 or (877) 853-5247  
Enter Meeting ID: 984 1485 4813# Passcode: 757052#

August 27, 2025 @ 5:00 PM

**Right to be heard:** Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of §54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

**Special Accommodations:** If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda -

three minute limit.

6. CONSENT AGENDA

6.a Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b Minutes of the August 13, 2025 Board Meeting.  
[8 13 2025 Min.pdf](#)

7. ACTION ITEMS

7.a Resolution changing authorizing for investment of monies in the Local Agency Investment Fund.  
[Board Memo LAIF Update 082725.pdf](#)  
[Reso LAIF.pdf](#)

7.b Authorize the General Manager to issue Amendment No. 4 to Water Works Engineers, LLC, in an amount not to exceed \$80,382 for design and bidding support related to the Ventura-Santa Barbara Counties Intertie.  
[Board Memo\\_20250827-Bid Support.pdf](#)  
[CMWD\\_VTA-SB Intertie\\_Amend No. 4\\_Owner Furnished Equip Support Srvc \(20250820\).pdf](#)

7.c Authorize the General Manager to issue Amendment No. 1 to Cannon Corporation in an amount not to exceed \$134,299 for design and bidding support related to the Ventura-Santa Barbara Counties Intertie.  
[Board Memo\\_20250827-Bid Support.pdf](#)  
[Ventura SB Intertie ASA No 1\\_\\_2025-08-19.pdf](#)

7.d Authorize the General Manager to issue Amendment No. 1 to Kennedy Jenks Consultants, Inc., in an amount not to exceed \$10,195 for bid support services related to the Ventura-Santa Barbara Counties Intertie.  
[Board Memo\\_20250827-Bid Support.pdf](#)  
[CMWD Ven-SB Intertie Amend No.1.pdf](#)

7.e Recommendation to declare three district vehicles as surplus and direct staff to dispose of same.  
[MEMO -Surplus Vehicles - Aug 21 2025.pdf](#)

8. INFORMATION ITEMS

8.a Hydrology Report for July 2025.  
[Hydrology July 2025.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION

54954.2(a).

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al, and City of San Buenaventura v. Duncan Abbott, et al, Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

13. ADJOURNMENT

**CASITAS MUNICIPAL WATER DISTRICT**  
**General Fund Check Authorization**  
**Checks Dated 08/07/25 - 08/20/25**  
**Presented to the Board of Directors For Approval August 27, 2025**

<b>Check</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
001388	Payables Fund Account # 9759651478	Accounts Payable Batch 081325	\$ 404,019.46
001389	Payables Fund Account # 9759651478	Accounts Payable Batch 082025	\$ 451,388.17
			<u>\$ 855,407.63</u>
001390	Payroll Fund Account # 9469730919	Estimated Payroll 09/04/25	\$ 300,000.00
			<u>\$ 1,155,407.63</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001388-001390 have been duly audited is hereby certified as correct.




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Janyne Brown, Chief Financial Officer

## A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001388 A/P Checks: 056399-056455  
A/P Draft 001240  
Voids:  
056403 - Amazon Capital Services - Continuation of detail of check #056403  
056429 - Meiners Oaks Ace Hardware - Continuation of detail of check #56428  
056248 - Amazon Capital Services - Continuation of detail of check #056247  
056441 - Standard Insurance Company - Vendor's name typo  
056442-056444 - Standard Insurance Company - Continuation of detail of check #56441  
056453-056455 - Standard Insurance Company - Continuation of detail of check #56452

001389 A/P Checks: 056456-056508  
A/P Draft 001242-001255  
Voids:



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Janyne Brown, Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 08/16/25  
Pay Date 08/21/25  
have been duly audited and are  
hereby certified as correct.

Signed: 

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Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK			056404		
	C-CHECK	V	VOID CHECK	8/13/2025		056429		
06398	Standard Insurance Company							
	C-CHECK	VOIDED	Standar Insurance Compan	8/13/2025		056441		17,887.31CR
	C-CHECK	V	VOID CHECK	8/13/2025		056442		
	C-CHECK	V	VOID CHECK	8/13/2025		056443		
	C-CHECK	V	VOID CHECK	8/13/2025		056444		
	C-CHECK	V	VOID CHECK	8/13/2025		056453		
	C-CHECK	V	VOID CHECK	8/13/2025		056454		
	C-CHECK	V	VOID CHECK	8/13/2025		056455		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	9	VOID DEBITS 0.00		
		VOID CREDITS 17,887.31CR	17,887.31CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		9	17,887.31CR	0.00	0.00
BANK:	TOTALS:	9	17,887.31CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01483	CORVEL CORPORATION							
I-081225-CMWD	Corvel Claims 08/05-08/11/25	D	8/13/2025	3,965.80		001240		3,965.80
01483	CORVEL CORPORATION							
I-081925-CMWD	Corvel Claims 08/12-08/18/25	D	8/20/2025	639.53		001242		639.53
03910	DoiT International USA, INC							
I-IN254012697	Google Apps 07/25	D	8/20/2025	3,332.00		001243		3,332.00
05937	Enterprise FM Trust							
I-585916A-080525	Vehicle Maintenance	D	8/20/2025	38,694.67		001244		38,694.67
00131	JCI JONES CHEMICALS, INC							
I-96260	Chlorine - TP, CM976270	D	8/20/2025	5,475.01		001245		5,475.01
05973	Mechanics Bank Credit Card							
I-072825a	M3 Safety Management for Utili	D	8/20/2025	139.00		001246		
I-072825b	Sketchup Pro 06/29/25-06/28/26	D	8/20/2025	349.00		001246		
I-072825c	Cisco Training E-Learning -EM	D	8/20/2025	1,800.00		001246		
I-072825d	API Services - Twilio - ENG	D	8/20/2025	150.00		001246		
I-072825e	Printer - MGMT	D	8/20/2025	162.43		001246		
I-072825f	Lunch for LCRA Interview -MGMT	D	8/20/2025	56.92		001246		
I-072825h	Microsoft Licences - ENG	D	8/20/2025	63.00		001246		
I-072825i	Microsoft Licences - IT	D	8/20/2025	675.48		001246		3,395.83
03206	U.S. Bank Global Corporate Tru							
I-7839589	Investment Management7/24-6/25	D	8/20/2025	11,103.88		001247		11,103.88
00124	ICMA RETIREMENT TRUST - 457							
I-DCI202508182452	DEFERRED COMP FLAT	D	8/20/2025	2,678.85		001249		
I-DI%202508182452	DEFERRED COMP PERCENT	D	8/20/2025	663.19		001249		3,342.04
00128	INTERNAL REVENUE SERVICE							
I-T1 202508182452	Federal Withholding	D	8/20/2025	49,659.13		001250		
I-T3 202508182452	SS Withholding	D	8/20/2025	55,126.52		001250		
I-T4 202508182452	Medicare Withholding	D	8/20/2025	13,233.44		001250		118,019.09
00985	NATIONWIDE RETIREMENT SOLUTION							
I-CUN202508182452	457 CATCH UP	D	8/20/2025	1,091.69		001251		
I-DCN202508182452	DEFERRED COMP FLAT	D	8/20/2025	8,923.24		001251		
I-DN%202508182452	DEFERRED COMP PERCENT	D	8/20/2025	2,094.42		001251		12,109.35
00187	CALPERS							
I-PBB202508182452	PERS BUY BACK	D	8/20/2025	130.46		001252		
I-PEB202508182452	PEPRA EMPLOYEES PORTION	D	8/20/2025	15,983.22		001252		
I-PEM202508182452	PERS EMPLOYEE PORTION MGMT	D	8/20/2025	2,155.66		001252		
I-PER202508182452	PERS EMPLOYEE PORTION	D	8/20/2025	6,915.93		001252		
I-PRB202508182452	PEBRA EMPLOYER PORTION	D	8/20/2025	16,416.28		001252		
I-PRR202508182452	PERS EMPLOYER PORTION	D	8/20/2025	14,095.31		001252		55,696.86

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
I-COP202508182452	SEIU 721 COPE	D	8/20/2025	12.50		001253		
I-UND202508182452	UNION DUES	D	8/20/2025	906.00		001253		918.50
00049	STATE OF CALIFORNIA							
I-SDI202508182452	CASDI Withholding	D	8/20/2025	2,838.39		001254		
I-T2 202508182452	STATE WITHHOLDING (CA)	D	8/20/2025	19,003.66		001254		21,842.05
05790	STATE OF OREGON							
I-OST202508182452	OR STATE TRANSIT TAX	D	8/20/2025	7.19		001255		
I-T2 202508182452	STATE WITHHOLDING (OR)	D	8/20/2025	537.53		001255		544.72
02587	A&M LAWNMOWER SHOP							
I-55433	Honda EU32001 Generator - PL	R	8/13/2025	3,058.99		056399		3,058.99
02731	AED Superstore/Annuvia							
I-600110965	PM-Electrode Home Adult Cartri	R	8/13/2025	381.81		056400		381.81
01325	Aflac Worldwide Headquarters							
I-979554	Supplemental Insurance 08/25	R	8/13/2025	3,793.20		056401		3,793.20
00010	AIRGAS USA LLC							
I-9163324345	Welter Zip Wheel & Grinding Bo	R	8/13/2025	686.50		056402		
I-9163367916	Compressed Oxygen-Refill Cyl	R	8/13/2025	426.80		056402		1,113.30
03044	Amazon Capital Services							
I-11R7-W7H7-GVR9	Lable Printer, Lable Tape - LC	R	8/13/2025	243.13		056403		
I-13LM-KC44-143L	Face Masks - LCRA	R	8/13/2025	50.44		056403		
I-13LM-KC44-G74N	Binders - LCRA	R	8/13/2025	22.68		056403		
I-17K4-49J3-H3TW	Peavy Hook Log Roller Tool - L	R	8/13/2025	55.76		056403		
I-197XVVLGL-PTLQ	Toilet Flapper - LCRA	R	8/13/2025	26.80		056403		
I-1CYV-1QFJ-GN1R	Hats - UT	R	8/13/2025	54.65		056403		
I-1FHH-HNC1-F6K	Safety Whistle for Lifeguard -	R	8/13/2025	21.02		056403		
I-1FKC-DMR6-LG7Q	Copper Wires - LCRA	R	8/13/2025	20.37		056403		
I-1FKJ-VPQH-L6JR	Uniform T-Shirts - MAINT	R	8/13/2025	49.84		056403		
I-1HX9-TRD1-MLG3	Toner - LCRA	R	8/13/2025	468.50		056403		
I-1MHJ-VH6J-TRQJ	Uniform Shirts - EM	R	8/13/2025	529.23		056403		
I-1P6H-THX4-LQQG	Trimmer Head & Chain Saw Scren	R	8/13/2025	675.89		056403		
I-1PV7-QLKJ-NXQD	Pens - LCRA	R	8/13/2025	34.88		056403		
I-1R9R-M7RV-7VDM	Hats - UT	R	8/13/2025	107.20		056403		
I-1R9R-M7RV-T4YP	Air Filter - MAINT	R	8/13/2025	45.02		056403		
I-1TWJ-K9KR-DD13	Hats - UT	R	8/13/2025	107.20		056403		
I-1YLT-6QXW-149X	Ego Power Batteries - LCRA	R	8/13/2025	2,428.48		056403		4,941.09

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00836 I-22926526	AMERICAN RED CROSS Bloodborne Pathogens Training	R	8/13/2025	266.00		056405		266.00
00014 I-SI2589352	AQUA-FLO SUPPLY Female Adapter - WP	R	8/13/2025	6.51		056406		6.51
01703 I-12824	ARNOLD LAROCHELLE MATTHEWS Matter #5088-001	R	8/13/2025	1,888.00		056407		1,888.00
00018 I-287294256431X0825	AT & T MOBILITY Acct#287294256431	R	8/13/2025	828.35		056408		828.35
05025 I-9749535	Best Buy Business Advantage Ac Displayport to HDMI Ada - MGMT	R	8/13/2025	18.55		056409		18.55
09907 I-SLS 10122357	CARUS PHOSPHATES, INC. Ortho Poly Phosphate - TP	R	8/13/2025	36,808.18		056410		36,808.18
00055 I-July 25	CASITAS BOAT RENTALS Gas for Boat - Unit 289 & 136	R	8/13/2025	687.76		056411		687.76
06004 I-OJ035439 I-OJ035443 I-OJ035508	Catalina Paints Painting Supplies - LCRA Bow Brush - LCRA Painting Supplies - LCRA	R R R	8/13/2025 8/13/2025 8/13/2025	301.55 39.46 234.29		056412 056412 056412		575.30
00117 I-10827174-00	CERTEX USA, INC Quagga Cables - LCRA	R	8/13/2025	7,422.77		056413		7,422.77
05964 I-187944701072125	Charter Communications Holding Acct#187944701	R	8/13/2025	685.00		056414		685.00
02322 I-29593	Coast Cart, Inc. Service on Unit EZ1	R	8/13/2025	1,046.85		056415		1,046.85
00059 I-S2302725.001	COASTAL PIPCO Socket Flange & Adapters -WP	R	8/13/2025	254.34		056416		254.34
00079 I-250145185	DANIELS TIRE SERVICE Tires - Unit 119	R	8/13/2025	1,146.43		056417		1,146.43
00076 I-7507-2	DEKREEK TECHNICAL SERVICES SCADA & TP PLC Work - EM	R	8/13/2025	1,313.40		056418		1,313.40

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06127	Dion & Sons, Inc							
I-SP29598	Diesel - LCRA	R	8/13/2025	2,833.52		056419		
I-SP29599	Gas - LCRA	R	8/13/2025	1,961.73		056419		4,795.25
00091	ERNST & YOUNG LLP							
I-US01U001915284	Client#0012205436	R	8/13/2025	2,366.00		056420		2,366.00
00099	FGL ENVIRONMENTAL							
I-511130A	Water Quality 06/26/25	R	8/13/2025	68.00		056421		
I-511863A	Nitrate Monitoring 07/15/25	R	8/13/2025	67.00		056421		
I-512330A	Nitrate Monitoring 07/22/25	R	8/13/2025	67.00		056421		202.00
05846	Jesus Garcia							
I-081225	Reimburse Expenses 08/25	R	8/13/2025	219.99		056422		219.99
00596	HOME DEPOT							
I-6541759	Thermometer & Gloves - TP	R	8/13/2025	108.47		056423		
I-6672781	Impact Wrench/Lights - MAINT	R	8/13/2025	723.61		056423		
I-9823971	Redlithium Forge & Sawzall -PL	R	8/13/2025	1,209.78		056423		2,041.86
00894	HOSE-MAN, INC.							
I-00101290	Hydraulic Asembly - PL	R	8/13/2025	231.00		056424		231.00
05891	Ixom Watercare Inc							
I-6990321	GS-9-120V Mixer - LAB	R	8/13/2025	12,340.70		056425		12,340.70
06066	Loomis							
I-13784844	Armored Truck Service - LCRA	R	8/13/2025	364.83		056426		364.83
02215	Scott MacDonald							
I-080725	Reimburse Expenses 08/25	R	8/13/2025	105.00		056427		105.00
00151	MEINERS OAKS ACE HARDWARE							
I-122713	Foil Aluminum - LCRA	R	8/13/2025	8.56		056428		
I-122911	Micro Torch - LAB	R	8/13/2025	8.79		056428		
I-123101	Fan - LCRA	R	8/13/2025	70.76		056428		
I-123145	Wood Glue - LCRA	R	8/13/2025	24.54		056428		
I-123267	Fittings - WP	R	8/13/2025	104.42		056428		
I-123269	Tree Pruner - LCRA	R	8/13/2025	151.01		056428		
I-123346	Insecticides - WP	R	8/13/2025	17.06		056428		
I-123549	Screws & Nuts - LCRA	R	8/13/2025	62.72		056428		
I-123551	Concrete Mix - LCRA	R	8/13/2025	14.99		056428		
I-123587	Waterwise Toilet - LCRA	R	8/13/2025	31.21		056428		
I-123672	Pliers & Number Set - O&M	R	8/13/2025	23.39		056428		
I-123712	Bolts & Split Lockwash - TP	R	8/13/2025	21.42		056428		
I-123798	Couplings & Pipe Wrench - UT	R	8/13/2025	124.30		056428		
I-123927	Tape Flagging - MAINT	R	8/13/2025	2.09		056428		
I-123943	Bolts & Screws - MAINT	R	8/13/2025	4.05		056428		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-124007	Jars & Degreaser - FISH	R	8/13/2025	40.98		056428		
I-124113	Batteries & Toilet Cleaner -WP	R	8/13/2025	26.32		056428		
I-124144	Batteries - UT	R	8/13/2025	18.52		056428		755.13
03444	Mission Linen Supply							
I-524345921	Uniform Pants - PL	R	8/13/2025	51.30		056430		
I-524345922	Uniform Pants - MAINT	R	8/13/2025	28.57		056430		
I-524345925	Uniform Pants - TP	R	8/13/2025	68.61		056430		148.48
01570	Ojai Auto Supply							
I-623782	Radiator - Unit 39	R	8/13/2025	180.07		056431		
I-623819	Battery - Unit EZ 3	R	8/13/2025	157.59		056431		337.66
00165	OJAI LUMBER CO, INC							
I-2507-853404	RWD Rough - LCRA	R	8/13/2025	289.94		056432		
I-2508-853792	Insulation - WP	R	8/13/2025	772.10		056432		
I-2508-854042	Wood - LCRA	R	8/13/2025	538.81		056432		1,600.85
00884	OJAI TERMITE & PEST CONTROL, I							
I-274168	Rodent Control - 11311 Santa A	R	8/13/2025	185.00		056433		
I-274382	Casitas 2 Pest Control	R	8/13/2025	85.00		056433		270.00
01627	OSCAR'S TREE SERVICE							
I-64048	Tree Trimming at TP	R	8/13/2025	3,650.00		056434		3,650.00
10072	PERMACOLOR, INC							
I-2507363	Arbolada PP 6" Pipe Spool - EM	R	8/13/2025	490.50		056435		490.50
05713	Pops Auto Repair							
I-0746	Logo Placemen - Unit 08	R	8/13/2025	150.00		056436		
I-0747	Logo Removal & Placement - U57	R	8/13/2025	250.00		056436		400.00
03392	Pres Tech Equipment Company							
I-INV-001332	SS1-6" NominalX12" OD - PL	R	8/13/2025	3,667.92		056437		
I-INV-001341	Air Filter, Engine RPM/Hour Me	R	8/13/2025	3,422.37		056437		7,090.29
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-20230	Gas Tank Inspection - DO	R	8/13/2025	550.00		056438		
I-20231	Gas Tank Inspection - LCRA	R	8/13/2025	550.00		056438		
I-20244	Annual Leak Detection	R	8/13/2025	2,200.00		056438		3,300.00
03554	J. Harris Industrial Water Tre							
I-2322321	Water Softner Service - WP	R	8/13/2025	62.58		056439		62.58

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00608	SMITH PIPE & SUPPLY INC. Weed Killer Spray - MAINT	R	8/13/2025	3,325.98		056440		3,325.98
00048	STATE OF CALIFORNIA State Water Plan Payment CV-CM	R	8/13/2025	203,664.00		056445		203,664.00
00048	STATE OF CALIFORNIA State Water Plan Payment UWCD	R	8/13/2025	71,035.00		056446		71,035.00
00047	STATE WATER CONTRACTORS 25-26 Member Dues	R	8/13/2025	41,108.00		056447		41,108.00
00993	TRI-COUNTY RHINO Bed Bar - Unit E21	R	8/13/2025	227.37		056448		
	I-15734 Cargo Bar - Unit E19	R	8/13/2025	227.37		056448		454.74
05959	Union Materials Testing, Inc. Material Testing TP Gen - ENG	R	8/13/2025	3,404.50		056449		3,404.50
09955	VENTURA WHOLESALE ELECTRIC Single Sided Connducter - WP	R	8/13/2025	187.01		056450		
	I-32229 Electric Supplies - WP	R	8/13/2025	356.87		056450		543.88
01283	Verizon Wireless Monthly Cell Charges - DO	R	8/13/2025	4,530.00		056451		
	I-6120160997 Monthly Cell Charges - LCRA	R	8/13/2025	948.30		056451		5,478.30
06398	Standard Insurance Company Policy #006492990096	R	8/13/2025	471.62		056452		
	I-010124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-010125 Policy #006492990096	R	8/13/2025	516.67		056452		
	I-020123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-020124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-020225 Policy #006492990096	R	8/13/2025	516.67		056452		
	I-030123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-030124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-030125 Policy #006492990096	R	8/13/2025	516.67		056452		
	I-040123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-040124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-040125 Policy #006492990096	R	8/13/2025	516.67		056452		
	I-050123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-050124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-050125 Policy #006492990096	R	8/13/2025	516.67		056452		
	I-060123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-060124 Policy #006492990096	R	8/13/2025	509.16		056452		
	I-060125 Policy #006492990096	R	8/13/2025	518.44		056452		
	I-070123 Policy #006492990096	R	8/13/2025	471.62		056452		
	I-070124 Policy #006492990096	R	8/13/2025	510.80		056452		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-070125	Policy #006492990096	R	8/13/2025	518.44		056452		
I-080123	Policy #006492990096	R	8/13/2025	477.68		056452		
I-080124	Policy #006492990096	R	8/13/2025	515.73		056452		
I-080125	Policy #006492990096	R	8/13/2025	522.11		056452		
I-090122	Policy #006492990096	R	8/13/2025	467.58		056452		
I-090123	Policy #006492990096	R	8/13/2025	477.68		056452		
I-090124	Policy #006492990096	R	8/13/2025	515.73		056452		
I-100122	Policy #006492990096	R	8/13/2025	467.58		056452		
I-100123	Policy #006492990096	R	8/13/2025	477.68		056452		
I-100124	Policy #006492990096	R	8/13/2025	515.73		056452		
I-110122	Policy #006492990096	R	8/13/2025	471.62		056452		
I-110123	Policy #006492990096	R	8/13/2025	477.68		056452		
I-110124	Policy #006492990096	R	8/13/2025	515.73		056452		
I-120122	Policy #006492990096	R	8/13/2025	471.62		056452		
I-120123	Policy #006492990096	R	8/13/2025	509.16		056452		
I-120124	Policy #006492990096	R	8/13/2025	516.67		056452		17,887.31
02587	A&M LAWNMOWER SHOP							
I-55536	Repair Pole Saw - MAINT	R	8/20/2025	229.03		056456		229.03
06405	Gillian Aguilar							
I-01-00141358	Day Use WP Refund	R	8/20/2025	69.00		056457		69.00
00028	AIR X TESTING							
I-225-108	Rincon Gen. Source Testing	R	8/20/2025	12,042.50		056458		12,042.50
00010	AIRGAS USA LLC							
I-5518417646	Gas Cylinder Rental - PL	R	8/20/2025	513.37		056459		
I-9163637594	Cable Welding & Walter Zip Whe	R	8/20/2025	380.10		056459		893.47
05912	Aleshire & Wynder LLP							
I-98102	Matter #0001	R	8/20/2025	2,810.50		056460		2,810.50
03044	Amazon Capital Services							
I-16GX-JD74-LPQF	Smart Weather Station - FISH	R	8/20/2025	339.33		056461		
I-1KW1-9CCM-LTX7	Spray Paint - ENG	R	8/20/2025	25.74		056461		
I-1LC6-JMGW-MPNL	Uniform Shirts - MAINT	R	8/20/2025	73.83		056461		
I-1MY6-PGKD-DD9Y	Caps - UT	R	8/20/2025	112.59		056461		
I-1NPL-PVR1-9YHK	Nut Driver Set - MAINT	R	8/20/2025	48.25		056461		
I-1P4Y-THVQ-9RLJ	Kneeling Pad - MAINT	R	8/20/2025	96.18		056461		
I-1PMN-7TR1-NW3M	Colored Paper - ADM	R	8/20/2025	36.44		056461		
I-1RPC-1PG9-RLYY	Toner - ADM	R	8/20/2025	926.46		056461		
I-1VP4-N9HY-W3WT	Save Water Stickers - PR	R	8/20/2025	34.28		056461		1,693.10

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI2567040	2" Bolted Coupling - PL	R	8/20/2025	434.21		056462		
I-SI2589471	Hose & Brass Impact Sprinkler	R	8/20/2025	330.09		056462		764.30
01666	AT & T							
I-000023915146	Local, Reginal, Long Distance	R	8/20/2025	662.47		056463		662.47
03429	AT&T							
I-5938965011	Acct#8310011246015	R	8/20/2025	2,229.77		056464		2,229.77
00021	AWA OF VENTURA COUNTY							
I-06-16551	Waterwise Breakfast Series	R	8/20/2025	120.00		056465		120.00
06364	Axelliant LLC							
I-PSI024063	Con-SNT-FPR1010A - EM	R	8/20/2025	92.66		056466		92.66
00679	BAKERSFIELD PIPE & SUPPLY INC							
C-S3238880.006	3/8 Tube SS Return - TP	R	8/20/2025	69.80CR		056467		
I-S3234840.001	Brass Thd Union & Brass Niple	R	8/20/2025	418.80		056467		
I-S3238880.001	Hex Nipple & 90 Street Ell -TP	R	8/20/2025	195.11		056467		
I-S3238880.002	3/8 Tube SS - TP	R	8/20/2025	69.80		056467		
I-S3238880.003	Single Set 3/8 Tube - TP	R	8/20/2025	51.94		056467		
I-S3238880.005	SS Bushing - TP	R	8/20/2025	19.05		056467		
I-S3241826.001	Slip on Flange - PL	R	8/20/2025	241.36		056467		926.26
00036	BC TREE SERVICE, INC							
I-4576	Tree Trimming/Brush Cleaning	R	8/20/2025	3,900.00		056468		3,900.00
05025	Best Buy Business Advantage Ac							
I-9703771	Monitor & IP 14 Pro Otter Smtr	R	8/20/2025	344.72		056469		
I-9766437	HP Printer & Roku Stream- PL	R	8/20/2025	207.55		056469		552.27
05887	C.D. Lyon, Inc							
I-0029737-IN	Upper Intake Valve Tool-Parts	R	8/20/2025	4,785.50		056470		
I-0029738-IN	Upper Intake Proj Welding	R	8/20/2025	3,828.38		056470		
I-0029842-IN	Upper Intake Valve Tool	R	8/20/2025	10,510.32		056470		19,124.20
03702	Cannon Corporation							
I-92964	V-SB intertie Design Service	R	8/20/2025	25,536.25		056471		25,536.25
06004	Catalina Paints							
I-OJ034893	Painting Supplies - LCRA	R	8/20/2025	639.15		056472		639.15

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00117	CERTEX USA, INC I-10827513-00 Leg Chain Sling & Plate Liftin	R	8/20/2025	2,254.03		056473		2,254.03
05774	CliftonLarsonAllen LLP I-L251468025 Audit Service FY 24-25	R	8/20/2025	5,775.00		056474		5,775.00
00511	Community Memorial Health Cent I-080225 Drug Screening - LCRA	R	8/20/2025	750.00		056475		750.00
00719	CORELOGIC INFORMATION SOLUTION I-82262134 Realquest Subscription	R	8/20/2025	137.50		056476		137.50
02544	Department of Justice I-837340 Fingerprinting - WP	R	8/20/2025	49.00		056477		49.00
06127	Dion & Sons, Inc I-SP29781 Diesel - LCRA I-SP29782 Gas - LCRA	R R	8/20/2025 8/20/2025	2,486.64 1,503.92		056478 056478		3,990.56
06008	Docu Products I-312732 Copier Usage - DO	R	8/20/2025	204.14		056479		204.14
00086	E.J. Harrison & Sons Inc I-080625a Acct#500139629	R	8/20/2025	672.38		056480		672.38
00086	E.J. Harrison & Sons Inc I-080625b Acct#500766090	R	8/20/2025	478.63		056481		478.63
06108	EMCOR Service Mesa Energy I-911018062 AC Maintenance - LCRA	R	8/20/2025	2,142.00		056482		2,142.00
00093	FEDERAL EXPRESS I-8-956-27250 Shipping - LAB	R	8/20/2025	157.74		056483		157.74
03856	Granicus, LLC I-212303 Annual Fees 08/30/25-08/29/26	R	8/20/2025	25,970.67		056484		25,970.67
04022	Hamner, Jewell & Associates I-204846 Ventura-SB Row Srvs - ENG I-204931 Ventura-SB Row Srvs - ENG	R R	8/20/2025 8/20/2025	4,762.50 8,305.00		056485 056485		13,067.50
00596	HOME DEPOT I-1842998 18" Wall Fans - EM I-7506088 Milwaukee Battery Combo Kit-TP I-7900106 M18 Compact Heat Gun - TP	R R R	8/20/2025 8/20/2025 8/20/2025	504.89 320.68 347.42		056486 056486 056486		1,172.99

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06406	David Hybert							
I-01-00121418	Camping Cancellation - LCRA	R	8/20/2025	389.00		056487		389.00
00127	INDUSTRIAL BOLT & SUPPLY							
I-265848-1	Hex Cap & Hex Nut - PL	R	8/20/2025	87.28		056488		
I-265849-1	Carb Bur D/C - PL	R	8/20/2025	158.63		056488		
I-265950-1	Hex Cap & Coar Hex Cap - TP	R	8/20/2025	177.80		056488		
I-266341-1	Hex Bolt & Nuts - PL	R	8/20/2025	706.32		056488		1,130.03
00493	J & H ENGINEERING GENERAL							
I-073025	Asphalt Patching - ENG	R	8/20/2025	29,830.71		056489		29,830.71
05799	Jack Henry & Associates Inc.							
I-5025872	RemitPlus Express - ADM	R	8/20/2025	250.00		056490		250.00
06402	Sean Kell							
I-01-00112554	Camping Cancellation - LCRA	R	8/20/2025	203.00		056491		203.00
06407	Miguel Martinez							
I-01-00142079	Camping Cancellation - LCRA	R	8/20/2025	154.00		056492		154.00
00151	MEINERS OAKS ACE HARDWARE							
I-124252	AA Batteries & Sanding Sheet	R	8/20/2025	25.82		056493		
I-124553	Goggles, Gloves & Wire Brush	R	8/20/2025	108.55		056493		
I-124634	Professional Respirator & Whee	R	8/20/2025	126.83		056493		
I-124650	Cable Ties & Timer - PL	R	8/20/2025	57.52		056493		318.72
03444	Mission Linen Supply							
I-524384161	Uniform Pants - PL	R	8/20/2025	51.30		056494		
I-524384162	Uniform Pants - MAINT	R	8/20/2025	28.57		056494		
I-524384165	Uniform Pants - TP	R	8/20/2025	68.61		056494		148.48
00347	Ojai Recreation Department							
I-081925	Ojai Day - PR	R	8/20/2025	90.00		056495		90.00
00884	OJAI TERMITE & PEST CONTROL, I							
I-274070	Ant Spray Outside DO 08/05/25	R	8/20/2025	193.00		056496		
I-274744	SA Plant Pest Control	R	8/20/2025	75.00		056496		268.00
03634	Cathy Polzin							
I-01-00110628	Camping Cancellation - LCRA	R	8/20/2025	164.00		056497		164.00
05713	Pops Auto Repair							
I-0750	Make Spare Ignation Key -U08	R	8/20/2025	400.00		056498		400.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06404	Joe Rebuffatti							
I-01-00143358	Camping Cancellation - LCRA	R	8/20/2025	198.00		056499		198.00
00306	Rincon Consultants, Inc.							
I-67665	Ven-SB Intertie NEPA	R	8/20/2025	427.75		056500		
I-67783	Casitas-OWS Consolidation CEQA	R	8/20/2025	3,414.30		056500		
I-68038	Ven-SB Intertie NEPA	R	8/20/2025	1,132.50		056500		4,974.55
03669	Sierra Traffic Service, Inc.							
I-48409	Traffic Control Ojai Ave 08/7	R	8/20/2025	1,740.15		056501		1,740.15
02703	Sunbelt Rentals							
I-170855396-0002	Rent Vermeer Vacuum Excavator	R	8/20/2025	5,320.17		056502		5,320.17
06403	Felipe Vasquez							
I-01-00135287	Camping Cancellation - LCRA	R	8/20/2025	104.00		056503		104.00
00251	VENTURA COUNTY STAR							
I-0007257104	Public Notice - ENG	R	8/20/2025	1,346.40		056504		1,346.40
01396	VULCAN CONSTRUCTION MATERIALS							
I-4236131	Cold Mix - PL	R	8/20/2025	975.81		056505		
I-4237116	Cold Mix - PL	R	8/20/2025	735.45		056505		1,711.26
00663	WAXIE SANITARY SUPPLY							
I-83424334	Janitorial Supplies - DO	R	8/20/2025	110.25		056506		
I-83428308	Janitorial Supplies - DO	R	8/20/2025	532.88		056506		643.13
00330	WHITE CAP CONSTRUCTION SUPPLY							
I-10022219194	Fire Hose & Safety Vest - PL	R	8/20/2025	827.56		056507		827.56
06056	Ameriflex							
I-DPC202508182452	Dependant Care	R	8/20/2025	576.93		056508		
I-FSA202508182452	FSA Deduction	R	8/20/2025	1,141.98		056508		1,718.91

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	101	634,946.80	0.00	634,946.80
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	14	279,079.33	0.00	279,079.33
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	

TOTAL ERRORS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS		CHECK AMOUNT	
			115	914,026.13	0.00		914,026.13	
BANK: AP	TOTALS:		115	914,026.13	0.00		914,026.13	
REPORT TOTALS:			115	914,026.13	0.00		914,026.13	

Void Check #56288

53,856.00

Void Check #56214

4,762.50

855,407.63

## *Adjudication Charge Fund Account*

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks:               000146-000147  
Adj. Draft                001241 & 001248  
Voids:



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Janyne Brown, Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01703 I-12823	ARNOLD LAROCHELLE MATTHEWS Matter #5088-016	R	8/13/2025	1,024.00		000146		1,024.00
03777 I-25-3930	Water Quality & Treatment Solu SA Creek Design Support	R	8/20/2025	8,260.00		000147		8,260.00
06320 I-10254	Marzulla Law,LLC SB Channelkeeper Adjudication	D	8/13/2025	6,300.00		001241		6,300.00
05973 I-072825g	Mechanics Bank Credit Card Lunch - ADJ Meeting	D	8/20/2025	41.83		001248		41.83

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	9,284.00	0.00	9,284.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	6,341.83	0.00	6,341.83
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	4	15,625.83	0.00	15,625.83
BANK: ADJ TOTALS:	4	15,625.83	0.00	15,625.83
REPORT TOTALS:	4	15,625.83	0.00	15,625.83

Minutes of the  
Casitas Municipal Water District  
Board Meeting of  
August 13, 2025

1. CALL TO ORDER

President Kaiser called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Hajas, Cole, Brennan, Bergen, and Kaiser are present. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the pledge of allegiance.

4. AGENDA CONFIRMATION

There were no changes to the agenda.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - Three-minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b Minutes of the July 23, 2025 Board Meeting.  
[7 23 2025 Min.pdf](#)

The Consent Agenda was offered by Director Brennan, seconded by Director Cole, and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a Review and approve a request from the owner of 8950 Ojai Santa Paula Road for provision of water service and Casitas-owned facilities.

[Board Memo 8950 OSP Rd -20250813.pdf](#)  
[Board memo exhibit.pdf](#)  
[APN 035-0-040-02\\_Water Service Agreement\\_8950 Ojai Santa Paula Road.pdf](#)

On the motion of Director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.b Approval of the Rate Hearing notices and scheduling of a Public Hearing on November 12, 2025, to consider adoption of the proposed rates.

[Board Memo 2025 Rate Study Update 081325 \(1\).pdf](#)  
[ATT1. Draft Water Rate Notice 08.04.2025.pdf](#)

On the motion of Director Hajas, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Brennan, Bergen, Kaiser
NOES:	Directors:	Cole
ABSENT:	Directors:	None

## 8. INFORMATION ITEMS

- 8.a State Water Project Intertie Report.  
[SWP Intertie Project Cost 7-31-25.pdf](#)
- 8.b Investment Report.  
[Investment Report FY2026 July.pdf](#)
- 8.c Consumption Report.  
[Consumption 2024-2025.pdf](#)

The Information items were received.

## 9. GENERAL MANAGER COMMENTS

GM Flood informed the board that prior to June 30th we had received \$85,619 in FEMA relief funds. Since June 30<sup>th</sup> it has risen to \$2.3 million dollars in about five different checks. We spent \$3.5 million out of pocket. We are still working on some projects and may be looking at another \$200,000 in reimbursements. Mr. Flood then informed the board that the staff at Casitas Water Adventure are returning to school, and the operation is shifting to weekends. The camping cabin is fully booked, being rented out on weekends.

## 10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan reported that he listened to the city of Ventura Water Commission

meeting, and they discussed water storage at Castaic Lake that is split between United, Casitas and the city of Ventura.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

Director Hicks mentioned that his grandkids were at the Water Adventure on Monday and they ran out of tubes.

President Kaiser moved the meeting to closed session at 5:20 p.m.

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al, and City of San Buenaventura v. Duncan Abbott, et al, Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

12.b Conference with Legal Council - Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9, Government Code.  
Claimant: Cherie Roedel  
[Claim of Cherie Roedel recd 8 6 2025.pdf](#)

12.c Conference with Legal Counsel Regarding Existing Litigation - Claim #1102-WC-24-0300002 for Workers' Compensation Benefits.

President Kaiser moved the meeting back to open session at 5:44 p.m. with Mr. McNulty stating the board met in closed session on the three items. There is nothing to report on items 12 or c. On 12 b, the board voted unanimously to deny the claim.

13. ADJOURNMENT

President Kaiser adjourned the meeting at 5:46 p.m.

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Brian Brennan, Secretary

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** Board of Directors  
**FROM:** Michael Flood, General Manager  
**SUBJECT:** AUTHORIZATION FOR INVESTMENT OF MONIES IN LOCAL AGENCY INVESTMENT FUND (LAIF)  
**DATE:** August 27, 2025

---

**RECOMMENDATIONS:**

It is recommended that the Board of Directors adopt the resolution changing authorization for investment of monies in LAIF.

**BACKGROUND/ DISCUSSION:**

Casitas MWD's has funds deposited in the Local Agency Investment Fund (LAIF). John Johnson and Denise Collins, the prior General Manager and Chief Financial Officer, are the only authorized individuals who have access to deposit or withdrawal funds on behalf of the District.

As both individuals are no longer with the District, a new resolution needs to be adopted authorizing the current General Manager, Assistant General Manager, Chief Financial Officer, and Executive Administrator to have access to the LAIF funds.

**ATTACHMENTS:**

1. Resolution changing authorization for investment of monies in LAIF

CASITAS MUNICIPAL WATER DISTRICT  
1055 Ventura Ave.  
Oak View, CA 93022  
(805) 649-2251

Resolution No. 2025-17

RESOLUTION CHANGING AUTHORIZATION FOR INVESTMENT OF  
CASITAS MUNICIPAL WATER DISTRICT MONIES  
IN THE LOCAL AGENCY INVESTMENT FUND

**WHEREAS**, the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. Seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Casitas Municipal Water District Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. Seq. for the purpose of investment as provided therein is in the best interests of the District.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby authorizes the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. Seq. for the purpose of investment as provided therein.

**BE IT FURTHER RESOLVED**, as follows:

Section1. The following District officers holding the titles(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Michael Flood  
General Manager

Janyne Brown  
Chief Financial Officer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Kelley Dyer  
Assistant General Manager

Rebekah Vieira  
Executive Administrator

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

Section 3. Resolution No. 05-57 is hereby rescinded.

**PASSED AND ADOPTED**, by the Board of Directors of Casitas Municipal Water District of the State of California on August 27, 2025.

\_\_\_\_\_  
Pete Kaiser, President  
Casitas Municipal Water District

Attest:

\_\_\_\_\_  
Brian Brennan, Secretary

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AGREEMENT FOR CONSTRUCTIBILITY REVIEW AND BID SUPPORT SERVICES FOR VENTURA-SANTA BARBARA COUNTIES INTERTIE  
**DATE:** 08/27/25

---

**RECOMMENDATION:**

- Authorize the General Manager to issue Amendment No. 4 to Water Works Engineers, LLC (WWE), in an amount not to exceed \$80,382, for design and bidding support related to the Ventura–Santa Barbara Counties Intertie;
- Authorize the General Manager to issue Amendment No. 1 to Cannon Corporation (Cannon), in an amount not to exceed \$134,299 for design and bidding support related to the Ventura–Santa Barbara Counties Intertie; and
- Authorize the General Manager to issue Amendment No. 1 to Kennedy Jenks Consultants, Inc. (KJ), in an amount not to exceed \$10,195 for bid support services related to the Ventura–Santa Barbara Counties Intertie.

**BACKGROUND AND DISCUSSION:**

The Ventura–Santa Barbara Counties Intertie includes approximately 7,100 feet of 16-inch pipeline and two booster pump stations (Del Mar Pump Plant and Red Mountain Pump Plant) to connect the Carpinteria Valley Water District (CVWD) and Casitas Water District (CMWD) systems. Pipeline improvements are also required at several locations along the Rincon Main to accommodate the project.

**Engineering and Bid Support Services:**

**Water Works Engineers (WWE):**

Originally contracted in 2019, WWE has led the design of the intertie transmission pipeline and the Del Mar Pump Plant. The District requested WWE prepare an amendment for survey and easement preparation, design plan updates, bidding support services, and review of submittals for owner-furnished items to finalize their portion of design and bid support services. WWE provided the attached Amendment No. 4 in the amount of \$80,382 increases the total budget for WWE's services from \$3,225,950 to \$3,306,332.

**Cannon Corporation:**

In 2024, portions of the project were reassigned to Cannon to expedite design completion. Cannon is responsible for design of the Red Mountain Pump Plant, Rincon Main pipeline improvements, and related structural, geotechnical, and survey tasks. The District requested Cannon prepare an amendment for survey and easement preparation, design plan updates, bidding support services, and review of submittals for owner-furnished items to finalize their portion of design and bid support services. Cannon provided the attached Amendment No. 1 in

the amount of \$134,299, which increases the total budget for Cannon’s services from \$599,810 to \$734,109.

**Kennedy Jenks Consultants (KJ):**

As the project neared bidding, KJ was retained to provide constructability review and bid phase support services, including review of bid documents, participation in pre-bid meetings, and responses to contractor questions. The District requested KJ prepare an amendment for added support for setup of Procore construction management software, submittal processing, and weekly review meetings. KJ provided the attached Amendment No. 1 in the amount of \$10,195, which increases the total budget for KJ’s services from \$64,210 to \$74,405.

**FINANCIAL IMPACT:**

Funds are available in the FY 2025-26 budget for the Ventura-Santa Barbara Counties Intertie project, which was budgeted at \$2,500,000. The table below shows each consultant’s original agreement and amendments to date.

Consultant	Agreement/Amendment	Date	Amount
Water Works Engineers	Original Agreement	2/14/2019	\$762,759.00
	Amendment 1	10/13/2021	\$1,613,561.00
	Amendment 2	4/27/2022	\$622,417.00
	Amendment 3	3/22/2023	\$227,213.00
	Amendment 4 proposed	8/27/2025	\$80,382.00
	<b>Total</b>		<b>\$3,306,332.00</b>
Cannon	Original Agreement	6/13/2024	\$599,810.00
	Amendment 1 proposed	8/27/2025	\$134,299.00
	<b>Total</b>		<b>\$734,109.00</b>
Kennedy Jenks	Original Agreement	7/23/2025	\$64,210.00
	Amendment 1 proposed	8/27/2025	\$10,195.00
	<b>Total</b>		<b>\$74,405.00</b>
<b>Grand Total</b>			<b>\$4,114,846.00</b>

Attachments: WWE proposal for Amendment No. 4 dated August 20, 2025  
 Cannon proposal for Amendment No. 1 dated August 19, 2025  
 KJ proposal for Amendment No. 1 dated August 19, 2025

**Amendment No. 4  
August 20, 2025  
Water Works Engineers and Casitas Municipal Water District**

**Ventura County/Santa Barbara County Water Intertie:  
Owner Furnished Equipment Support Services**

This Amendment No. 4 is issued by Casitas Municipal Water District (herein referred to as CLIENT) and accepted by Water Works Engineers (herein referred to as ENGINEER) pursuant to the mutual promises, covenants and conditions contained in the Agreement for Engineering Design Services (Agreement) dated February 27, 2019, between Casitas Municipal Water District and Water Works Engineers.

**PROJECT DESCRIPTION**

The project specifics are as follows:

<b>Location</b>	Carpinteria, CA
<b>Facility Name</b>	Ventura-Santa Barbara Counties Intertie
<b>Facility Type</b>	Potable Water Main, Pump Station, and Disinfectant Boosting Facilities
<b>Improvements</b>	<ul style="list-style-type: none"> <li>• Approximately 8,200-lineal feet of 16” Pipeline (Attachment 1), including: <ul style="list-style-type: none"> <li>○ Trenchless or traditional crossing of California State Route 150</li> <li>○ Trenchless or traditional crossing of Rincon Creek</li> </ul> </li> <li>• Bi-directional Pump Station (1,200-gpm), including: <ul style="list-style-type: none"> <li>○ CMU blockwall building</li> <li>○ Chlorine and ammonia addition facilities including chemical storage, chemical pumps, and analyzers</li> </ul> </li> <li>• Motor Control Center (MCC)</li> </ul>
<b>Project Objectives</b>	<ul style="list-style-type: none"> <li>• Provide Owner Furnished Contractor Installed (OFCI) engineering support services, including performing design revisions for OFCI equipment, assistance in obtaining and reviewing OFCI equipment quotes, and submittal reviews for electrical OFCI equipment.</li> </ul>

**SCOPE**

The following services will be provided by ENGINEER. This Amendment No. 4 has been split into subtasks, matching the prior Agreement format, as follows:

<b>Subtask</b>	<b>Title</b>
1	Project Management
3	Engineering Assistance During Bidding
3.1	Owner Furnished Equipment Support Services

**Subtask 1 – Project Management**

Under this subtask, ENGINEER will monitor and track the project budget and schedule to help ensure that all deadlines are met and that the project budget is not exceeded. ENGINEER will coordinate with the project team to address items such as project schedule, project budget, and current issues of concern. ENGINEER will also monitor progress and coordinate the activities being performed by all sub-consultants associated with the project and submit monthly invoices to the CLIENT. The following will be performed under this subtask:

- 1) Project Communication and Control
  - a) Coordination of all project team activities
  - b) Communication of project progress and issues to CLIENT staff
  - c) Project schedule maintenance and control of project tasks to keep project schedule on track
  - d) Cost tracking of all engineering activities and active cost control of fees.
- 2) Quality Assurance/Quality Control
  - a) Implement Quality Assurance/ Quality Control Policy

<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Bi-weekly Progress Meetings (0.5-hr; Virtual Screenshare/Teleconference; Sept - Oct. 2025)</li> </ul>
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• Monthly Invoices (by email)</li> </ul>

**Subtask 3 – Engineering Assistance During Bidding**

**Subtask 3.1 - Owner Furnished Equipment Support Services**

The following Del Mar Pump Plant equipment (total of 8 OFCI equipment items) have been identified as OFCI equipment items by CLIENT and ENGINEER and is the basis for the services scoped in this Task Order:

- Vertical turbine booster pumps, motors, and suction cans
- High pressure butterfly valves
- High pressure plug valve
- Surge tank systems
- Vertical turbine booster pump VFDs
- Electrical distribution switchboard
- Automatic transfer switch
- Generator connection panel

ENGINEER will provide the following Owner Furnished Equipment Support Services:

- 1) Research equipment lead time by contacting multiple equipment manufacturers for likely long-lead items
- 2) Identify long-lead time items (OFCI equipment) and tabulate OFCI make, models, lead times, and vendor contact information
- 3) Complete design revisions (expedite OFCI equipment related design modifications to the drawings and specs) to support OFCI equipment procurement by CLIENT
- 4) Assist CLIENT in obtaining OFCI equipment quotes and quote reviews
- 5) Perform submittal reviews for electrical OFCI equipment
- 6) Participate in OFCI coordination meetings with CLIENT (Total of 6 meetings; Virtual, 1-hr/ea.)

<b>Meetings</b>	<ul style="list-style-type: none"> <li>• Potential OFCI equipment vendor communication (email and phone)</li> <li>• OFCI coordination meetings (Total of 6 meetings; Virtual, 1-hr/ea.)</li> </ul>
<b>Deliverables</b>	<ul style="list-style-type: none"> <li>• Long lead time equipment spreadsheet (Elec., .xlsx)</li> <li>• Desing drawing and Spec revisions (Relevant sheets to 8 OFCI equipment items)</li> <li>• OFCI quote reviews (Total of 16, 2 quotes per OFCI equipment item)</li> <li>• Electrical OFCI item submittal reviews (Total of 8, 2 submittal reviews per elec. OFCI item)</li> </ul>

**ASSUMPTIONS:**

The following assumptions have been made in the development of this scope and fee. Additional Task Orders would be required to perform any of the work which is not listed in this scope or has been specifically identified as out of scope in the assumptions below:

**General**

- 1. OFCI equipment item quote and submittal reviews will be combined in a single quote and submittal per OFCI equipment item (i.e., All high-pressure butterfly valves will be provided in a single quote and submittal for review).
- 2. Electrical OFCI item submittal reviews (Total of 8, maximum of 2 submittal reviews per elec. OFCI item)

**Not in Scope:**

- 1. OFCI equipment support services for OFCI equipment designed and specified by Cannon
- 2. General OFCI equipment specification, by CLIENT
- 3. OFCI equipment quote coordination and solicitation from equipment suppliers, by CLIENT
- 4. OFCI equipment coordination with Contractor (By CLIENT), including but not limited to the following anticipated coordination and associated activities:
  - a. Provision of quotes, cutsheets, and/or submittal information
  - b. OFCI equipment storage and delivery
  - c. CLIENT-Contractor OFCI equipment transfer of ownership
  - d. OFCI equipment coordination with potential or realized change of field conditions
- 5. OFCI equipment adherence to Project funding requirements (e.g., BABA, AIS, etc.), by CLIENT

**SCHEDULE**

The project schedule will be as provided below:

- Notice to Proceed: 8/27/2025
- OFCI Specifications and Drawing Revisions, prioritized delivery: 8/28/2025 - 9/17/2025
- Assist CLIENT in obtaining OFCI equipment quotes and quote reviews: 8/28/2025 – 10/15/2025
- Perform submittal reviews for electrical OFCI equipment: 11/1/2025 – 6/1/2026
- Participate in OFCI coordination meetings with CLIENT: 8/27/2025 – 6/1/2026

**PAYMENT**

Payment will be on a Time and Expense basis and invoiced in accordance with the Hourly Wage Rates in the following table.

<b>Classification</b>	<b>Title</b>	<b>Hourly Rate</b>
AA1	Administrative Assistant	\$85
AA2	Senior Administrative Assistant	\$121
EO	Jr. Engineer / Jr. Field Engineer	\$121
E1	Staff Engineer	\$151
E1EE	Electrical Staff Engineer	\$151
E1S	Structural Design Engineer	\$151
E2	Associate Engineer	\$185
E2EE	Electrical Associate Engineer	\$185
E2S	Structural Associate Engineer	\$185
E3	Project / Structural Engineer	\$209
E3EE	Electrical Engineer	\$209
E3S	Structural Engineer	\$209
E4	Senior Project Engineer / Manager	\$242
E4EE	Senior Electrical Engineer	\$242
E4S	Senior Structural Engineer	\$242
E5	Principal Engineer	\$280
T1	CADD Tech 1 / Drafter/ Jr. Technician	\$103
T2	CADD Tech 2 / Designer/Sr. Technician	\$138
T2EE	Electrical Designer	\$138
T3	CADD Tech 3 / Senior Technician	\$168

**Notes:**

1. A markup of 10% will be applied to all project-related Direct Costs and Expenses.
2. An additional premium of 25% will be added to the above rates for Expert Witness and Testimony Services.

**ATTACHMENTS**

Attached to this Scope for reference are the following:

<b>1</b>	Fee Basis Spreadsheet
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**EFFECTIVE DATE**

**IN WITNESS WHEREOF**, duly authorized representatives of the parties have executed this Amendment with the effective date being the last date written below.

**CLIENT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

**ENGINEER**

By: \_\_\_\_\_

Name: Mike Fisher, PE

Title: Principal

Address: 760 Cypress Ave., Suite 201 Redding, CA 96001

Date: \_\_\_\_\_

20-3148271

*Employer I.D. No.*

**Water Works Engineers Fee Estimate**

Client Casitas Municipal Water District  
 Project Ventura County/Santa Barbara County Water Intertie  
 Owner Furnished Equipment Support Services  
 Amendment 4  
 Prepared by Andrew Borgic  
 Date 8/20/2025



		Hours and Fee			
		Subtask 1		Subtask 3.1	
		2025		2025	
		Project Management		Owner Furnished Equipment Support Services	
		hrs	fee	hrs	fee
<i>Water Works Engineers</i>					
<b>Classification</b>	<b>Title</b>	<b>Total Hours</b>	<b>Hourly Rate</b>		
AA2	Administrative	2	\$121		
T1	Drafter/Jr. Technician	0	\$103		
T2	Designer/Sr. Technician	0	\$138		
T3	Senior Designer - Perry	0	\$168		
T3	Senior Designer - Worrall/Martin	24	\$168	24	\$4,032
E1	Staff Engineer - Leo B.	20	\$151	20	\$3,020
E1	Staff Engineer	0	\$151		
E2	Associate Engineer	0	\$185		
E3	Associate Engineer-Allison P	80	\$209	80	\$16,720
E3	Project Engineer - Tim Lewis	12	\$209	12	\$2,508
E4	Structural Engineer - Puhlmann	0	\$242		
E4	Senior QC Engineer - Durbin	4	\$242	4	\$968
E4	Sr. Proj. Eng./PM - Borgic	28	\$242	16	\$3,872
E5	Principal Engineer - Kotey	0	\$280	12	\$2,904
E5	Principal Engineer - Mike/Riess	4	\$280	4	\$1,120
<b>Expenses</b>					
	WWE Expenses				\$125
<b>Subconsultants</b>					
	Elec. Design - Frisch			184	\$40,780
	Subconsultant/Expense Markup		10%		\$0
	Annual Increase for WWE rates of		3%		\$4,091
	<b>Subtask Totals</b>	<b>22</b>	<b>\$5,234</b>	<b>336</b>	<b>\$75,148</b>

Project Management		Eng. Svcs During Bidding	
Hours	Fee	Hours	Fee
22	\$5,234	336	\$75,148

Amendment No. 4 Total	
Hours	Fee
358	\$80,382

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AGREEMENT FOR CONSTRUCTIBILITY REVIEW AND BID SUPPORT SERVICES FOR VENTURA-SANTA BARBARA COUNTIES INTERTIE  
**DATE:** 08/27/25

---

---

**RECOMMENDATION:**

- Authorize the General Manager to issue Amendment No. 4 to Water Works Engineers, LLC (WWE), in an amount not to exceed \$80,382, for design and bidding support related to the Ventura–Santa Barbara Counties Intertie;
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**FINANCIAL IMPACT:**

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	<b>Total</b>		<b>\$74,405.00</b>
<b>Grand Total</b>			<b>\$4,114,846.00</b>

Attachments: WWE proposal for Amendment No. 4 dated August 20, 2025  
 Cannon proposal for Amendment No. 1 dated August 19, 2025  
 KJ proposal for Amendment No. 1 dated August 19, 2025



August 19, 2025

Julia Aranda, PE  
Engineering Manager  
Casitas Municipal Water District  
1055 N. Ventura Avenue  
Oak View, CA 93022

**Project: Ventura – Santa Barbara Intertie Facilities**

Dear Julia:

At your request we are sending this additional services agreement for continued engineering services on the subject project. These tasks consist of assisting the District with preparing the easement documents needed, finalizing the plans and specifications for bidding, helping pre-order long-lead equipment items, and providing technical support during the bidding process.

Specifically, the scope of work we will provide includes:

- Project Management and Meetings
- Survey and Easements
- Design Plan Updates
- Bidding Support

Attached is the Additional Services Agreement to cover the costs of these additional services. If this meets your approval, please sign, and return to me.

If you have any questions or comments, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Kielborn", is written over a light grey background.

Mike Kielborn, PE  
Sr. Principal Engineer II  
C70112



## Scope of Work

The following summary of additional work is included to outline the tasks in further detail. (The additional scope of work task item numbers tie back directly to the tasks in the original proposal and agreement.)

### *Task 1 Project Management and Meetings*

- In order to keep the design deliverables on schedule, we have been meeting bi-weekly with District staff to discuss updates and progress reports. We will continue to meet regularly to maintain the schedule to release the bid on time.
- Continued scheduling, controlling, and correspondence between the District, other consultants, and other agencies is included in this task item. (Correspondence includes telephone conversations, emails, project status reports, monthly status reports, project memorandums when necessary and detailed monthly invoices.)
- Meetings with the District will be attended as needed during the course of the design, either in person, or online, as required.

### *Task 2 Preliminary Engineering (no additional budget needed)*

### *Task 3 Survey and Easements*

Our survey team will assist in preparing legal descriptions and preparing easement exhibits for project areas requiring temporary construction easements, permanent easements, and permanent property acquisition. Surveying needs include property boundary research, title report acquisition, easement research, and coordination with other easements required for the overall project. A two-man field survey crew will access the property locations where easements are needed, and capture the necessary survey data required to complete the documents. Three field days were allotted to collect the required information at these locations.

### *Task 4 Geotechnical Investigation (no additional budget needed)*

### *Task 5 Design Plan Updates*

We will update and finalize the design plans for the project so it can be bid on and constructed in a timely manner. The following revisions will be incorporated into the final design plans.

- Rincon Main Upgrades (West Location)
  - Pipe wrap option replaced with bypass pipeline parallel to existing



- Update plans based on plan check comments and constructability comments
- Rincon Main Upgrades (East Location)
  - Pipe wrap option replaced with bypass pipeline parallel to existing
  - Update plans based on plan check comments and constructability comments
- Intertie Connection to Rincon Main
  - Coordination with valve vendor to secure all operational features needed
  - Update plans based on plan check comments and constructability comments
- Red Mountain Booster Pump Station
  - Update plans based on plan check comments and constructability comments
- Rincon Control Reservoir
  - Update plans based on plan check comments and constructability comments
- Rincon Vent Structure (Eliminated)
- Rincon Pump Plant Bypass
  - Update plans based on plan check comments and constructability comments
- Rincon Chlorine Station Bypass
  - Update plans based on plan check comments and constructability comments

*Task 6. Bidding Support*

- Owner Furnished Contractor Installed (OFCI) Coordination
  - Assist District in identifying long-lead items
  - Prepare OFCI documents package to bid
  - Gather vendor data and contact information for pre-purchasing materials
- RFI Review and Responses
  - During the bidding process, RFIs received from the Contractors will be addressed and responded to via email by Cannon's Design Engineer and will be returned to the District in a timely manner to be incorporated into bidding addenda, as needed.
- Submittal Review Support
  - As submittals are received through the OFCI process, our team will review the submittals for completeness, accuracy, and thoroughness.



**FEE SCHEDULE FOR  
ENGINEERING DESIGN SERVICES  
VENTURA-SANTA BARBARA INTERTIE PROJECT**

Description	Cannon																												Total					
	Project Manager		Quality Control		Civil Associate Engineer		Sr. Electrical Engineer		Electrical Associate Engineer		Sr. Controls Engineer		Controls Associate Engineer		Sr. Structural Engineer		Structural Associate Engineer		Mechanical Sr. Associate Engineer		Design Engineer		Engineering Assistant IV		Survey Director		Land Surveyor				2-Man Survey Field Crew			
	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount	Hrs	Amount
<b>1. PROJECT MANAGEMENT AND MEETINGS</b>	12	\$3,456			12	\$2,496	6	\$1,656			6	\$1,464			6	\$1,560			6	\$1,338													48	\$11,970
<b>3. Survey and Easements</b>																																		
3.1	Perform Field Survey along Pipeline Routes																							4	\$1,032	4	\$988	24	\$9,960	32	\$11,980			
3.2	Create Legals, Descriptions for Staging, Fee parcel, and Access																							4	\$1,032	24	\$5,928			28	\$6,960			
3.3	Create Easement Exhibits																							4	\$1,032	24	\$5,928			28	\$6,960			
<b>TASK 2 SUBOTAL</b>																								12	\$3,096	52	\$12,844	24	\$9,960	88	\$25,900			
<b>5. DESIGN PLANS</b>																																		
5.1	Rincon Main Upgrades - Location 1																													69	\$14,449			
	Pipeline Relocation Plan Revisions	8	\$2,304	2	\$614	16	\$3,328															16	\$2,928	4	\$552			46	\$9,726					
	Final Plans and Specifications Revisions	4	\$1,152	1	\$307	6	\$1,248															8	\$1,464	4	\$552			23	\$4,723					
5.2	Rincon Main Upgrades - Location 2																													69	\$14,449			
	Pipeline Relocation Plan Revisions	8	\$2,304	2	\$614	16	\$3,328															16	\$2,928	4	\$552			46	\$9,726					
	Final Plans and Specifications Revisions	4	\$1,152	1	\$307	6	\$1,248															8	\$1,464	4	\$552			23	\$4,723					
5.3	Intertie Connection																													42	\$9,262			
	Final Plans and Specifications Revisions	4	\$1,152	2	\$614	8	\$1,664	2	\$552	4	\$900	2	\$488	4	\$892	2	\$520	4	\$740			8	\$1,464	2	\$276			42	\$9,262					
5.4	Red Mountain Pumping Plant																													102	\$21,710			
	Final Plans and Specifications Revisions	8	\$2,304	2	\$614	16	\$3,328	4	\$1,104	8	\$1,800	4	\$976	8	\$1,784	4	\$1,040	8	\$1,480	8	\$1,784	24	\$4,392	8	\$1,104			102	\$21,710					
5.5	Rincon Control Reservoir Bypass																													19	\$4,031			
	Final Plans and Specifications Revisions	4	\$1,152	1	\$307	4	\$832															8	\$1,464	2	\$276			19	\$4,031					
5.6	Rincon Vent Structure																													0	\$0			
5.7	Rincon Pump Plant Bypass																													19	\$4,031			
	Final Plans and Specifications Revisions	4	\$1,152	1	\$307	4	\$832															8	\$1,464	2	\$276			19	\$4,031					
5.8	Rincon Chlorine Bypass																													9	\$1,941			
	Final Plans and Specifications Revisions	2	\$576	1	\$307	2	\$416															2	\$366	2	\$276			9	\$1,941					
<b>TASK 3 SUBOTAL</b>		46	\$13,248	13	\$3,991	78	\$16,224	6	\$1,656	12	\$2,700	6	\$1,464	12	\$2,676	6	\$1,560	12	\$2,220	8	\$1,784	98	\$17,934	32	\$4,416					310	\$69,873			
<b>6. BIDDING SUPPORT</b>																																		
6.1	Owner Furnished Contractor Installed (OFCI) Coordination	8	\$2,304			16	\$3,328	2	\$552	2	\$450	2	\$488	2	\$446									4	\$552					36	\$8,120			
6.2	RFI Support	4	\$1,152			8	\$1,664	2	\$552	4	\$900	2	\$488	4	\$892	2	\$520	4	\$740	2	\$446			4	\$552					36	\$7,906			
6.3	Submittal Review Support	4	\$1,152			12	\$2,496	2	\$552	8	\$1,800	2	\$488	8	\$1,784	2	\$520	4	\$740	2	\$446			4	\$552					48	\$10,530			
<b>TASK 3 SUBOTAL</b>		16	\$4,608			36	\$7,488	6	\$1,656	14	\$3,150	6	\$1,464	14	\$3,122	4	\$1,040	8	\$1,480	4	\$892			12	\$1,656					120	\$26,556			
<b>GRAND TOTAL (All Tasks)</b>		74	\$21,312	13	\$3,991	126	\$26,208	18	\$4,968	26	\$5,850	18	\$4,392	26	\$5,798	16	\$4,160	20	\$3,700	18	\$4,014	98	\$17,934	44	\$6,072	12	\$3,096	52	\$12,844	24	\$9,960	566	\$134,299	

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** AGREEMENT FOR CONSTRUCTIBILITY REVIEW AND BID SUPPORT SERVICES FOR VENTURA-SANTA BARBARA COUNTIES INTERTIE  
**DATE:** 08/27/25

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**RECOMMENDATION:**

- Authorize the General Manager to issue Amendment No. 4 to Water Works Engineers, LLC (WWE), in an amount not to exceed \$80,382, for design and bidding support related to the Ventura–Santa Barbara Counties Intertie;
- Authorize the General Manager to issue Amendment No. 1 to Cannon Corporation (Cannon), in an amount not to exceed \$134,299 for design and bidding support related to the Ventura–Santa Barbara Counties Intertie; and
- Authorize the General Manager to issue Amendment No. 1 to Kennedy Jenks Consultants, Inc. (KJ), in an amount not to exceed \$10,195 for bid support services related to the Ventura–Santa Barbara Counties Intertie.

**BACKGROUND AND DISCUSSION:**

The Ventura–Santa Barbara Counties Intertie includes approximately 7,100 feet of 16-inch pipeline and two booster pump stations (Del Mar Pump Plant and Red Mountain Pump Plant) to connect the Carpinteria Valley Water District (CVWD) and Casitas Water District (CMWD) systems. Pipeline improvements are also required at several locations along the Rincon Main to accommodate the project.

**Engineering and Bid Support Services:**

**Water Works Engineers (WWE):**

Originally contracted in 2019, WWE has led the design of the intertie transmission pipeline and the Del Mar Pump Plant. The District requested WWE prepare an amendment for survey and easement preparation, design plan updates, bidding support services, and review of submittals for owner-furnished items to finalize their portion of design and bid support services. WWE provided the attached Amendment No. 4 in the amount of \$80,382 increases the total budget for WWE's services from \$3,225,950 to \$3,306,332.

**Cannon Corporation:**

In 2024, portions of the project were reassigned to Cannon to expedite design completion. Cannon is responsible for design of the Red Mountain Pump Plant, Rincon Main pipeline improvements, and related structural, geotechnical, and survey tasks. The District requested Cannon prepare an amendment for survey and easement preparation, design plan updates, bidding support services, and review of submittals for owner-furnished items to finalize their portion of design and bid support services. Cannon provided the attached Amendment No. 1 in

the amount of \$134,299, which increases the total budget for Cannon’s services from \$599,810 to \$734,109.

**Kennedy Jenks Consultants (KJ):**

As the project neared bidding, KJ was retained to provide constructability review and bid phase support services, including review of bid documents, participation in pre-bid meetings, and responses to contractor questions. The District requested KJ prepare an amendment for added support for setup of Procore construction management software, submittal processing, and weekly review meetings. KJ provided the attached Amendment No. 1 in the amount of \$10,195, which increases the total budget for KJ’s services from \$64,210 to \$74,405.

**FINANCIAL IMPACT:**

Funds are available in the FY 2025-26 budget for the Ventura-Santa Barbara Counties Intertie project, which was budgeted at \$2,500,000. The table below shows each consultant’s original agreement and amendments to date.

Consultant	Agreement/Amendment	Date	Amount
Water Works Engineers	Original Agreement	2/14/2019	\$762,759.00
	Amendment 1	10/13/2021	\$1,613,561.00
	Amendment 2	4/27/2022	\$622,417.00
	Amendment 3	3/22/2023	\$227,213.00
	Amendment 4 proposed	8/27/2025	\$80,382.00
	<b>Total</b>		<b>\$3,306,332.00</b>
Cannon	Original Agreement	6/13/2024	\$599,810.00
	Amendment 1 proposed	8/27/2025	\$134,299.00
	<b>Total</b>		<b>\$734,109.00</b>
Kennedy Jenks	Original Agreement	7/23/2025	\$64,210.00
	Amendment 1 proposed	8/27/2025	\$10,195.00
	<b>Total</b>		<b>\$74,405.00</b>
<b>Grand Total</b>			<b>\$4,114,846.00</b>

Attachments: WWE proposal for Amendment No. 4 dated August 20, 2025  
 Cannon proposal for Amendment No. 1 dated August 19, 2025  
 KJ proposal for Amendment No. 1 dated August 19, 2025

19 August 2025

Julia Aranda, P.E.  
 Engineering Manager  
 Casitas Municipal Water District  
 1055 N. Ventura Avenue  
 Oak View, CA 93022

Subject: Amendment No. 1 for the Constructability Review and Pre-Bid Services on the Ventura-Santa Barbara Counties Intertie

Dear Ms. Aranda:

Kennedy Jenks Consultants (KJ) is pleased to submit this amendment to the Casitas Municipal Water District (District) to provide additional support services for the Ventura-Santa Barbara Counties Intertie Project (Project). The support services include setting up Procore for the material procurement portion of the project, processing the submittals between the District and your design engineers and weekly meetings to review the front-end documents for the Project.

**SCOPE OF SERVICES**

Our Scope of Services is presented below:

Task	Description	Deliverable
Task 1.1 Project Management & QA/QC	This task includes updating our internal processing system to include the additional scope of services identified within this amendment request.	Updated monthly submittal of invoices
Task 4.1 Procore Setup	This task includes setting up Procore CM Software, a construction software which tracks construction activities and documentation, with project participants and materials necessary for Task 4.2 Submittal Processing.	Functional Procore submittal system
Task 4.2 Submittal Processing (15-20 submittals)	This task includes documenting and uploading submittals provided by the District from various equipment vendors for the projects design engineer’s review. Once reviewed the submittal process will continue with downloading and providing the completed submittals to the District	Completed submittal reviews for use with equipment procurement

Ms. Julia Aranda  
Casitas Municipal Water District  
19 August 2025  
Page 2

Task 5.1 Weekly Meetings (6)	This task includes attending and participating in weekly virtual review meetings focused on updating the Division 0 and Division 1 sections of the contract documents.	KJ PM to meet with the District and participate in review of the front-end documents for construction of the Project.
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**ASSUMPTIONS**

- The scope of work is based on discussions with Casitas MWD.
- Procure costs will be included in a contract with the District for our CM services. Proposal with costs to be submitted in November 2025.
- Equipment submittals will be electronically sent from/to the District, and 15-20 total submittals are anticipated.
- Attendance at the weekly review meeting will be virtual and six (6) meetings are anticipated.
- The duration of the constructability Review meeting is half a day as requested.
- Assumes two months of project management and invoices.

**Fee Estimate**

KJ proposes to provide the services described above on a time and materials basis for a not-to-exceed amount of \$10,195 in accordance with the enclosed fee proposal.

Please feel free to contact me at (805) 973-5705 should you have any questions regarding this amendment request. KJ appreciates the continued opportunity to work with Casitas MWD on this important water resiliency project.

Very truly yours,

Kennedy/Jenks Consultants, Inc.



William C. Yates, P.E.  
Sr. Construction Manager

Enclosure  
Fee Proposal

# Proposal Fee Estimate

CLIENT Name: Casitas Municipal Water District

PROJECT Description: Constructability Review & Bid Support - Ven-SB Counties Intertie Amendment No. 1

Proposal/Job Number: \_\_\_\_\_

January 1, 2025 Rates	Jeff Savard	David Ferguson	Bill Yates	Peter Symonds	Jeff Foray	Zach Devlin	Mark Preston	Troy Sullivan			KJ	Sub	KJ				
Classification:	Eng-Sci-9	Eng-Sci-9	Sr. Const. Mgr.	Eng-Sci-8	Eng-Sci-8	Eng-Sci-8	Eng-Sci-7	Project Assistant	Total	Labor	Staheli Trenchless	Sub-Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses	
Hourly Rate:	\$350	\$350	\$265	\$330	\$330	\$330	\$310	\$145	Hours	Fees	Fees	10%				Fees	
<b>Phase 1 - Constructability Review and Bid Support Services</b>																	
Task 1.1 Project Management and QAQC									0	\$0		\$0	\$0	\$0	\$0	\$0	
Project Management			1					2	3	\$555		\$0	\$555	\$0	\$0	\$555	
QAQC									0	\$0		\$0	\$0	\$0	\$0	\$0	
Task 4.1 Procure Setup			2						10	\$1,690		\$0	\$1,690	\$0	\$0	\$1,690	
Task 4.2 Submittals (15-20)			24						24	\$6,360		\$0	\$6,360	\$0	\$0	\$6,360	
Task 5 Weekly Meetings (6)			6						6	\$1,590		\$0	\$1,590	\$0	\$0	\$1,590	
<b>Phase 1 - Subtotal</b>	0	0	33	0	0	0	0	10	43	\$10,195	\$0	\$0	\$10,195	\$0	\$0	\$10,195	
<b>All Phases Total</b>	0	0	33	0	0	0	0	10	43	\$10,195	\$0	\$0	\$10,195	\$0	\$0	\$10,195	

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO: BOARD OF DIRECTORS**

**FROM: MICHAEL FLOOD, GENERAL MANAGER**

**SUBJECT: DECLARE THREE DISTRICT VEHICLES SURPLUS AND DIRECT STAFF  
TO DISPOSE OF SAME**

**DATE: AUGUST 21, 2025**

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**RECOMMENDATION:**

It is recommended that the following District vehicles be declared surplus:

- Unit 13 – 2003 Chevrolet ½ Ton PU
- Unit 28 – 2003 Chevrolet ½ Ton PU
- Unit 29 – 2003 Chevrolet ½ Ton PU

**BACKGROUND:**

Recent inspections of these vehicles have revealed the requirement for a large investment to maintain safe operating conditions. Due to the mileage of the vehicles and expected expense, it is prudent to remove the vehicles from the fleet. The following is the expected repair costs:

- Unit 13 – 149,743 miles - \$6,195
- Unit 28 – 110,288 miles - \$5,920
- Unit 29 – 114,046 miles - \$9,337

As with prior vehicle disposals, staff expects to list these on the GovDeals website.

Proceeds from the sale are not readily known due to the condition of these vehicles and the possible cost to repair them.

Additionally, Units 28 and 29 will have their flat beds removed and only consist of the bare cab and chassis.

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**CASITAS MUNICIPAL WATER DISTRICT  
MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** MICHAEL FLOOD, GENERAL MANAGER  
**SUBJECT:** HYDROLOGIC STATUS REPORT FOR JULY 2025  
**DATE:** AUGUST 27, 2025

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**RECOMMENDATION:**

This item is presented for information only and no action is required. Data are provisional and subject to revision.

**DISCUSSION:**

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**Rainfall Data**

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	Casitas Dam	Matilija Dam	Thacher School
This Month	0.00"	0.00"	0.00"
Water Year (WY: Oct 01 – Sep 30)	9.45"	13.39"	9.94"
Average station rainfall to date	22.79"	27.59"	20.98"

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**Ojai Water System Data**

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Wellfield production	180.26 AF
Surface water supplement	0.69 AF
Static depth to water surface – Mutual #6	97.41 feet
Change in static level from previous month	- 26.92 feet

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**Robles Fish Passage and Diversion Facility Diversion Data**

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Diversions this month	0 AF
Diversion days this month	0
Total Diversions WY to date	559.30 AF
Diversion days this WY	11

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**Casitas Reservoir Data**

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Water surface elevation as of end of month	560.30 feet AMSL
Water storage last month	222,748 AF
Water storage as of end of month	220,351 AF
Net change in storage	- 2,397 AF
Change in storage from same month last year	- 14,951 AF

AF = Acre-feet

AMSL = Above mean sea level

WY = Water year