

Minutes of the
Casitas Municipal Water District
April 9, 2025 Board Meeting

1. CALL TO ORDER

President Kaiser called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Hajas, Cole, Brennan, Bergen, and Kaiser are present. Also present are GM Flood, AGM Dyer, EA Vieira, and counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the Pledge.

4. AGENDA CONFIRMATION

There were no changes to the agenda.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three-minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.
Accounts Payable Report.pdf

6.b Minutes of March 12, 2025, Board Meeting.
3 12 2025 Min.pdf

The consent agenda was offered by Director Brennan, seconded by Director Hajas, and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a Consider the appeal of a damage claim filed by Arla and David Manson against the District in the amount of \$8,564.36.
Board Memo Manson Damage Claim 040925.pdf
Claim Docs for Board Agenda.pdf

David and Arla Manson presented their appeal of a damage claim and showed pictures of the water and damage to their plants. Following discussion by the board there was a suggestion to settle the claim for half of the amount requested.

On the motion of Director Bergen to split the amount, this was seconded by Director Brennan and passed by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen
NOES:	Directors:	Kaiser
ABSENT:	Directors:	None

7.b Approve a Casitas MWD public hearing policy and adopt a resolution to set a public hearing for the status of Casitas MWD job vacancies, recruitment, and retention for the Regular Board Meeting of May 14, 2025, both actions pursuant to Gov. Code Section 3502.3 (AB 2561).

- Review and approve a Casitas MWD policy regarding Gov. Code Section 3502.3.
- Adopt a resolution setting a public hearing for May 14, 2025, pursuant to Gov. Code Section 3502.3.

Board Memo regarding AB 2561 040925.pdf

Casitas MWD Draft AB 2561 Public Hearing Policy 040925.pdf

Reso Public Hearing per AB2561.pdf

The resolution was offered by Director Brennan, seconded by Director Cole, and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2025-06.

7.c Board Workshop for the Casitas MWD draft Fiscal Year 2025-2026 Budget.

- Receive and comment on a presentation on the Casitas MWD draft Fiscal Year 2025-2026 Budget.
- Adopt a Resolution setting a public hearing for the draft Casitas MWD Fiscal Year 2025-2026 Budget for the Regular Board Meeting of May 14, 2025.

Board Memo for the Draft FY26 Budget Review 040925.pdf

Casitas MWD Draft FY 2025-2026 Budget 040925 ATT1.pdf

Reso budget hearing FY 2025 2025.pdf

GM Flood provided a presentation on the proposed budget.

The resolution was offered by Director Cole, seconded by Director Bergen, and adopted

by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2025-07.

7.d Approve a five-year agreement with ADP Inc. for Casitas MWD payroll and human resources support.

ADP Board memo 4.09.25.pdf
Casitas Final ADP Proposal.pdf

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7.e Review and approve the Casitas MWD Investment Policy.

Investment Policy Review Board memo 4.09.25.pdf
CMWD Investment Policy approved 11.24.21.pdf

A representative from Union Bank stated that the investment policy statement is clear and concise and consistent with state code.

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7.f Approve a three-year agreement with an option for two additional years with Clifton-Larson-Allen (CLA) LLP for Casitas MWD annual audit services.

Board Memo Audit Services 2025.pdf
CLA Response to CMWD RFP for Auditing.pdf

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7.g Reject All Bids for Matilija Groundwater Supply Project.

The motion to reject all bids was offered by Director Cole, seconded by Director Hajas, and approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.h Award contract to H2O Solutions in the amount of \$51,000 for Inspection and Cleaning of Reservoirs (IFB 218).
Award Reservoir_Inspection_Cleaning proposal_20250409.pdf

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.i Declare CMWD Unit #45 a 2013 Ford F150 as surplus and authorize it to be sold instead of Unit #28 that was previously declared surplus.
Memo - Surplus Vehicle Replacement.pdf
Memo - Surplus Vehicle Replacement.pdf

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a Finance Committee Minutes.
Finance Committee Minutes 032825.pdf
- 8.b State Water Project Intertie Report.
SWP Intertie Project Cost 3-31-25.pdf
- 8.c Investment Report.
Investment Report FY2025 March.pdf
- 8.d Consumption Report.
Consumption 2024-2025.pdf
- 8.e January Financial Statements.

The information items were received.

9. GENERAL MANAGER COMMENTS

None

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Bergen attended the Ventura River Watershed fieldtrip with Fish & Wildlife at the monitoring station. Director Brennan added that he listened to the meeting and did not take the field trip.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Kaiser moved the meeting to closed session at 6:02 p.m.

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION(Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.,; and City of San Buenaventura v. Duncan Abbott, et al., Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

President Kaiser moved the meeting back into open session at 6:40 p.m. with Mr. McNulty stating the board met in closed session and no reportable action was taken.

13. ADJOURNMENT

President Kaiser adjourned the meeting at 6:43 p.m.



Brian Brennan, Secretary