

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
September 22, 2010

A meeting of the Board of Directors was held September 22, 2010 at Casitas' Office, Oak View, California. Directors Handley, Kaiser, Word, Hicks and Baggerly were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were four staff members and four members of the public in attendance. President Handley led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum discussed the meeting he had with Jim Kentosh of United Water Conservation District. They are interested in obtaining 500 acre feet of Casitas entitlement water that we are not using or selling to another party. This would be handled in a letter agreement and they would pay us the table a amount at \$17 per acre foot. They need the water around November 1<sup>st</sup>. The agreement with Luz Solar has fallen through. Palmdale Water District is interested as they have some debts owed to Mojave West Irrigation District. This is an opportunity to move water to take care of some of their debts. We will hear more on this in the coming weeks.

We learned that on the watershed coordinator position three of the ten parties decided not to share the costs. This would increase the amount from \$1,778 to \$2,667.

Ron has asked me to inform you that Sostre has completed the work on our website. It now includes a rate calculator; you can see the lake level and the site is more manageable.

Bill and I attended the Water Issues Committee yesterday and United Water Conservation District discussed their progress, struggles and issues regarding Freeman Diversion and Santa Felicia Dam. Millions have been spent and many millions more will be spent. There is a new fisheries study online that their committee developed providing alternatives for the agencies to review to assist steelhead moving through the diversion.

3. Board of Director comments.

Director Hicks added it was an eye opener to hear what United is going through.

Director Kaiser encouraged Mr. Merckling to apply for the Theodore Roosevelt award with ACWA to highlight the things that are being done regarding conservation.

4. Consent Agenda

ADOPTED

- a. Minutes of the September 8, 2010 Board Meeting.
- b. Resolution authorizing the execution of an agreement with Ernst and Young for audit services for the State Water Project.
- c. Recommend approval of a purchase order in the amount of \$31,640 to EP Construction for Robles-Casitas Canal panel replacement.

Director Word questioned the support for the Watershed Coordinator and thought it was approved for the \$1,778 amount and that anything above that would need to be brought back for consideration. Mr. Wickstrum agreed to review it at the next board meeting.

The consent agenda was offered by Director Word, seconded by Director Kaiser and passed, with Director Baggerly abstaining from approval of the minutes, by the following roll call vote:

AYES:	Directors:	Baggerly, Hicks, Word, Kaiser, Handley
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 10-26.

5. Bills

APPROVED

On the motion of Director Kaiser, seconded by Director Hicks and passed, the bills were approved.

6. Committee/Manager Reports

APPROVED FOR FILING

- a. Finance Committee Minutes
- b. Recreation Committee Minutes

On the motion of Director Kaiser, seconded by Director Baggerly and passed, the Committee/Manager Reports were approved for filing.

7. Resolution supporting the application to the State of California Department of Parks and Recreation for Recreation Trails Grant Funds.

ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and approved by the following roll call vote:

AYES:	Directors:	Baggerly, Hicks, Word, Kaiser, Handley
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NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 10-27.

8. Resolution awarding a bid to Oilfield Electric in the amount of \$143,390 for the 4(M) Pump Plant electrical upgrade. ADOPTED

Mr. Wickstrum explained that engineering received competitive bids and is recommending award of the lowest responsible bidder to Oilfield Electric. We received a protest to the bid award. Representatives from Coleman-Pacific are here. It is the recommendation of our Principal Engineer to award the bid to Oilfield Electric. The discrepancy is believed to be waived.

Byron Coleman of Coleman-Pacific, Inc. addressed the board and felt that it was consequential. We spent a lot of time to put the bid package together. The job is within \$60. Our competitor was not fully responsive and lacked a piece of required documentation. All bids submitted must include a signed notice. He requested reconsideration.

Alan Fletcher of Oilfield Electric explained that our take on this is it is inconsequential as well. Everybody puts a lot of time in these bids. The language says inconsequential items can be waived. Ordinarily we will be advised of an addendum. We were not aware of the addendums. It was issued three days before the due date of the bid. Upon finding it we submitted it. It had no consequence to our pricing. We feel that it is insignificant and rectified it as soon as made aware of it.

Mr. Mathews explained that you have the ability to waive as an inconsequential irregularity and concurred with staff's opinion. In this case it says the district may. Director Baggerly asked if the work is this something that Oilfield is familiar with. Mr. Cole explained that Oilfield has bid projects successfully with us before. Director Baggerly asked if Coleman-Pacific has made bids to us before. Mr. Cole was not aware of them bidding in the past. It is the Board's discretion to waive it. The purpose of having the contractor acknowledge the addendum is to avoid a change order. The addendum clarified three pieces of equipment would be provided by Casitas. Mr. Fletcher or Oilfield stated they made the assumption that those three pieces of equipment were included.

The resolution was offered by Director Baggerly, seconded by Director Hicks and adopted by the following roll call vote:

AYES: Directors: Baggerly, Hicks, Word, Kaiser, Handley  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 10-28.

9. Resolution awarding a bid to Paso Robles Tank in the amount of \$160,500 for the Ojai 4(M) Reservoir No. 1 interior coating project. ADOPTED

The resolution was offered by Director Baggerly, seconded by Director Kaiser and adopted by the following roll call vote:

AYES: Directors: Baggerly, Hicks, Word, Kaiser, Handley  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 10-29.

10. Resolution awarding a bid to Olympus and Associates in the amount of \$280,540 for the Oak View Reservoir No. 2 interior coating project. ADOPTED

The resolution was offered by Director Word, seconded by Director Hicks and adopted by the following roll call vote:

AYES: Directors: Baggerly, Hicks, Word, Kaiser, Handley  
NOES: Directors: None  
ABSENT: Directors: None

Resolution is numbered 10-30.

11. Consideration of participating in costs for extra work to protect utilities at the Fresno Canyon and Foster Park embankment projects. APPROVED

On the motion of Director Word, seconded by Director Baggerly and passed with Directors Hicks and Kaiser opposing, the above recommendation with participation up to \$6,200 was approved.

12. Ordinance prescribing a system of business administration TABLED TO NEXT MEETING

This item was tabled as Mr. Mathews questioned the procedures for adoption of an ordinance and suggested that this item be brought back to the next meeting.

13. Recommend approval of the Asset Disposal Policy. APPROVED

On the motion of Director Word, seconded by Director Kaiser and passed, the above recommendation was approved.

- 14 Information Items:

- a. Recreation Area report for August
- b. Investment Report

Director Hicks complimented the lake on the good August results. Director Word questioned the percentage of boats that fail inspection. Director Baggerly expressed concerns about the relocation of rattlesnakes. Mr. Wickstrum and Ms. Belser explained that employees have been trained, have the necessary equipment and have worked with animal control and it is important to relocate the snakes outside of the campsites.

Mr. Wickstrum introduced Bob McDonald as a candidate for Division 4.

15. Adjournment

President Handley adjourned the meeting at 5: 21 p.m.

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Secretary