



Board of Directors

Brian Brennan, Director
Richard Hajas, Director
Neil Cole, Director

Mary Bergen, Director
Pete Kaiser, Director

CASITAS MUNICIPAL WATER DISTRICT
Meeting to be held at the

Casitas District Office
1055 Ventura Ave., Oak View, CA 93022
www.casitaswater.org

Join Zoom Meeting
<https://us06web.zoom.us/j/98414854813?pwd=UXhtWS9zdm83ZU5CazNXenIEVEIRUT09>
Meeting ID: 984 1485 4813 Passcode: 757052

To join by phone, please call (888) 788-0099 or (877) 853-5247
Enter Meeting ID: 984 1485 4813# Passcode: 757052#

April 23, 2025 @ 5:00 PM

Right to be heard: Members of the public have a right to address the Board directly on any item of interest to the public which is within the subject matter jurisdiction of the Board. The request to be heard should be made immediately before the Board's consideration of the item. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of ¶54954.2 of the Government Code and except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under section 54954.3 of the Government Code.

Special Accommodations: If you require special accommodations for attendance at or participation in this meeting, please notify our office 24 hours in advance at (805) 649-2251, ext. 113. (Govt. Code Section 54954.1 and 54954.2(a)).

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. AGENDA CONFIRMATION
5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three minute limit.

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of the April 9, 2025 Board Meeting.
[4 9 2025 Min.pdf](#)

7. ACTION ITEMS

7.a Adopt a Resolution setting a Public Hearing for Proposed Lake Casitas Recreation Area (LCRA) User Fee Adjustments for May 14, 2025.
[Board Memo - Proposed LCRA User Fee Adjustments 042325.pdf](#)
[Reso to Set Hearing for LCRA User Fee Adjustments.pdf](#)

7.b Approve an adjustment to the Casitas Recreation Department Fiscal Year 2025 Budget in the amount of \$45,000 for the Casitas Water Adventure Event Multipurpose Room Capital Improvement.
[Board Memo for the CWA MPR Budget Adjustment 042325.pdf](#)

7.c Review and approve a Resolution regarding an alternative project/projects for the Casitas MWD's Urban Community Drought Relief Grant.
[Board Memo for the DWR Urban Drought Relief Grant Alt Projects 042325.pdf](#)
[Resolution 2025-XX_20250423 ATT1.pdf](#)

8. INFORMATION ITEMS

8.a Recreation Committee Minutes.
[Rec Minutes 040825.pdf](#)

9. GENERAL MANAGER COMMENTS

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v. Duncan Abbott, et al., Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

13. ADJOURNMENT

CASITAS MUNICIPAL WATER DISTRICT
General Fund Check Authorization
Checks Dated 04/03/25 - 04/16/25
Presented to the Board of Directors For Approval April 23, 2025

Check	Payee	Description	Amount
001359	Payables Fund Account # 9759651478	Accounts Payable Batch 040925	\$ 245,528.62
001360	Payables Fund Account # 9759651478	Accounts Payable Batch 041625	\$ 311,922.89
			<u>\$ 557,451.51</u>
001361	Payroll Fund Account # 9469730919	Estimated Payroll 05/01/25	\$ 275,000.00
001362	Payroll Fund Account # 9469730919	Estimated Payroll 05/15/25	\$ 275,000.00
			<u>\$ 1,107,451.51</u>

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

The above numbered checks, 001359-001362 have been duly audited is hereby certified as correct.



Janyne Brown, Chief Financial Officer

A/P Fund

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

001359 A/P Checks: 055436-055493
A/P Draft 001112-001117
Voids:
055439 - Amazon Capital Services - Continuation of detail of check #055438
055465 - Meiners Oaks Ace Hardware - Continuation of detail of check #055464
055466 - Meiners Oaks Ace Hardware - Continuation of detail of check #055464
055467 - Meiners Oaks Ace Hardware - Continuation of detail of check #055464
055468 - County of Ventura Resouce - Wrong Vendor

001360 A/P Checks: 055494-055542
A/P Draft 001120 & 001122-001129
Voids:



Janyne Brown, Chief Financial Officer

CERTIFICATION

Payroll disbursements for the pay period ending 04/12/25

Pay Date 04/17/25

have been duly audited and are
hereby certified as correct.

Signed: 

Janyne Brown

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
	C-CHECK		VOID CHECK	V	4/09/2025			055439
	C-CHECK		VOID CHECK	V	4/09/2025			055465
	C-CHECK		VOID CHECK	V	4/09/2025			055466
	C-CHECK		VOID CHECK	V	4/09/2025			055467
03864	County of Ventura Resource Man							
	C-CHECK		County of Ventura ResourVOIDED	V	4/09/2025			055491
								8,017.12CR

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5	VOID DEBITS 0.00		
		VOID CREDITS 8,017.12CR	8,017.12CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK:	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		5	8,017.12CR	0.00	0.00
BANK:	TOTALS:	5	8,017.12CR	0.00	0.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06336	Brandt Information Services, L Itinio Service - LCRA	D	4/09/2025	6,650.00		001112		6,650.00
01483	CORVEL CORPORATION Corvel Claims 04/01-04/07/25	D	4/09/2025	1,071.23		001113		1,071.23
06360	DebtBook Lease & SBITA Management	D	4/09/2025	6,250.00		001114		6,250.00
05937	Enterprise FM Trust Vehicle Maintenance	D	4/09/2025	25,110.73		001115		25,110.73
00131	JCI JONES CHEMICALS, INC Chlorine - TP, CM965500	D	4/09/2025	5,471.23		001116		5,471.23
02334	Thermo Fisher Scientific Ashev Service Water Purification Sys	D	4/09/2025	2,372.00		001117		2,372.00
01502	VAKI AQUACULTURE SYSTEMS LTD Accrue Use Tax	D	4/16/2025	906.80CR		001120		
	D-151000495a Accrue Use Tax	D	4/16/2025	906.80		001120		
	I-151000495 Robles Fiah Counter Repair	D	4/16/2025	13,128.66		001120		13,128.66
00124	ICMA RETIREMENT TRUST - 457 DEFERRED COMP FLAT	D	4/16/2025	2,603.85		001122		
	I-DI%202504142410 DEFERRED COMP PERCENT	D	4/16/2025	533.78		001122		3,137.63
00128	INTERNAL REVENUE SERVICE Federal Withholding	D	4/16/2025	44,965.72		001123		
	I-T3 202504142410 SS Withholding	D	4/16/2025	48,839.26		001123		
	I-T4 202504142410 Medicare Withholding	D	4/16/2025	11,422.14		001123		105,227.12
00985	NATIONWIDE RETIREMENT SOLUTION 457 CATCH UP	D	4/16/2025	1,091.69		001124		
	I-DCN202504142410 DEFERRED COMP FLAT	D	4/16/2025	9,373.24		001124		
	I-DN%202504142410 DEFERRED COMP PERCENT	D	4/16/2025	1,738.68		001124		12,203.61
00187	CALPERS PERS BUY BACK	D	4/16/2025	130.46		001125		
	I-PEB202504142410 PEPRA EMPLOYEES PORTION	D	4/16/2025	16,171.33		001125		
	I-PEM202504142410 PERS EMPLOYEE PORTION MGMT	D	4/16/2025	2,092.39		001125		
	I-PER202504142410 PERS EMPLOYEE PORTION	D	4/16/2025	7,228.56		001125		
	I-PRB202504142410 PEBRA EMPLOYER PORTION	D	4/16/2025	16,421.70		001125		
	I-PRR202504142410 PERS EMPLOYER PORTION	D	4/16/2025	14,424.39		001125		56,468.83

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00180	S.E.I.U. - LOCAL 721							
I-COP202504142410	SEIU 721 COPE	D	4/16/2025	2.50		001126		
I-UND202504142410	UNION DUES	D	4/16/2025	889.25		001126		891.75
00049	STATE OF CALIFORNIA							
I-SDI202504142410	CASDI Withholding	D	4/16/2025	2,722.97		001127		
I-T2 202504142410	STATE WITHHOLDING (CA)	D	4/16/2025	17,241.21		001127		19,964.18
05790	STATE OF OREGON							
I-OST202504142410	OR STATE TRANSIT TAX	D	4/16/2025	6.98		001128		
I-T2 202504142410	STATE WITHHOLDING (OR)	D	4/16/2025	519.23		001128		526.21
06363	Consolidated Overhead Door & G							
I-I86039	Custom Garage Doors Deposit	D	4/16/2025	6,817.00		001129		6,817.00
02033	Abbot Industrial Supplies							
I-55869	Trash Bags - LCRA	R	4/09/2025	2,712.35		055436		2,712.35
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1064217	Contactor & Starter - TP	R	4/09/2025	82.11		055437		
I-5665-1064575	Surface Mount Kit - EM	R	4/09/2025	137.28		055437		219.39
03044	Amazon Capital Services							
I-13NM-79LR-6TFY	Jump Starter - MAINT	R	4/09/2025	428.90		055438		
I-1CQ1-QCYC-YNKR	Corrosion Protection Pite Tape	R	4/09/2025	81.39		055438		
I-1DMC-FQOX-9M1K	Water Heater Valve Kit - LCRA	R	4/09/2025	64.33		055438		
I-1G1L-1JFH-CPYH	Labels/Stickers - LCRA	R	4/09/2025	8.46		055438		
I-1GWM-XHWV-7VY9	Brush - WP	R	4/09/2025	15.60		055438		
I-1J9C-CPK1-44VQ	Polish & Wax - WP	R	4/09/2025	89.96		055438		
I-1JTM-H1Y6-6QFT	Air Foot Pedal Switch - LCRA	R	4/09/2025	16.29		055438		
I-1N3D-47C3-4Q44	Webcam - LCRA	R	4/09/2025	64.34		055438		
I-1RRX-V7YK-DDKL	Heavy Duty Tarp - PL	R	4/09/2025	150.10		055438		
I-1V1M-QLJ7-4VKJ	Fette Filters & Dust Bags - MA	R	4/09/2025	94.92		055438		
I-1VK6-X9GR-4JRC	Siding Sealant - LCRA	R	4/09/2025	107.24		055438		
I-1X3H-H1GH-CNVR	ECI Solar Power Kit - PL	R	4/09/2025	413.97		055438		
I-1X3L-V4CC-1R9R	Poison Ivy Soap - MAINT	R	4/09/2025	98.66		055438		
I-1YC3-D33G-47PQ	Snake Gaiters Leg Guards - LCR	R	4/09/2025	66.81		055438		
I-1YJX-FHRN-6PGD	Mower Blades - LCRA	R	4/09/2025	84.00		055438		1,784.97
06060	Ameriflex							
I-INV856553	FSA Admin Fee	R	4/09/2025	79.80		055440		79.80
00014	AQUA-FLO SUPPLY							
I-SI2492488	PVC Couplings & Pipe - LCRA	R	4/09/2025	89.84		055441		
I-SI2497920	Fittings - WP	R	4/09/2025	319.04		055441		
I-SI2500735	Couplings & Adpaters - PL	R	4/09/2025	89.02		055441		
I-SI2501462	Ball Valve & IPS Metal Couplin	R	4/09/2025	315.80		055441		
I-SI2501481	Electrical PVC Conduit & PVC C	R	4/09/2025	222.75		055441		1,036.45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00021	AWA OF VENTURA COUNTY Operator Tech Workshop 04/17	R	4/09/2025	1,950.00		055442		1,950.00
00030	B&R TOOL AND SUPPLY CO 3/4" Lubricator - PL	R	4/09/2025	196.02		055443		
	I-1901012040 Repair Freeze Machine - UT	R	4/09/2025	1,157.32		055443		
	I-1901012041 Pipe Wrench & Flare Tool - UT	R	4/09/2025	410.00		055443		1,763.34
06174	BFS Group of California LLC Doug Fir - LCRA	R	4/09/2025	1,023.81		055444		
	I-77071071-00 Doug Fir - LCRA	R	4/09/2025	780.56		055444		
	I-77074739-00 WP Lodge Lumber - WP	R	4/09/2025	4,479.96		055444		6,284.33
00756	BOARD OF EQUALIZATION Use Tax Return 15300115	R	4/09/2025	105.00		055445		105.00
00463	Cal-Coast Machinery Fuel Pump - Unit J03	R	4/09/2025	92.92		055446		
	I-965816 Bushing & Gear - Unit J01	R	4/09/2025	25.52		055446		
	I-965818 Engine Oil Filter - Unit J03	R	4/09/2025	51.78		055446		
	I-966260 Bushing & Gear - Unit J01	R	4/09/2025	42.80		055446		
	I-966261 Drag Link - Unit J01	R	4/09/2025	52.31		055446		
	I-966262 Carburetor Kit - Unit J01	R	4/09/2025	297.47		055446		562.80
00055	CASITAS BOAT RENTALS Gas for Boat - Unit 136	R	4/09/2025	200.47		055447		200.47
06004	Catalina Paints Regal Select Ext High Build Ba	R	4/09/2025	392.69CR		055448		
	I-OJ030395 Paint - LCRA	R	4/09/2025	30.14		055448		
	I-OJ030723 Hyde Spray & Armaly Sponge Nat	R	4/09/2025	48.32		055448		
	I-OJ030745 Blue Tape & Homax Spray Orange	R	4/09/2025	71.93		055448		
	I-OJ031027 Knife - LCRA	R	4/09/2025	21.33		055448		
	I-OJ031164 Painting Supplies - LCRA	R	4/09/2025	191.98		055448		
	I-OJ031305 Painting Supplies - LCRA	R	4/09/2025	470.61		055448		
	I-OJ031403 Regal Select Ext Hight Build B	R	4/09/2025	402.12		055448		843.74
03021	Central Communications Call Center 03/25	R	4/09/2025	228.23		055449		228.23
01764	DataProse, LLC UB Mailing 03/25	R	4/09/2025	4,609.89		055450		4,609.89

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00513	EBERHARD EQUIPMENT NO3, INC I-6201E Plug - Unit 284	R	4/09/2025	25.24		055451		25.24
00095	FAMCON PIPE & SUPPLY I-S100136536.005 Quick Joint Adapter - PL I-S100151289.001 MJ Burry 6-Hole & Hydrant Exte I-S100151611.001 Gate Valve & Steel Coupling	R R R	4/09/2025 4/09/2025 4/09/2025	180.18 1,997.80 1,717.07		055452 055452 055452		3,895.05
00013	FERGUSON ENTERPRISES INC I-0045938 150 Lenght 24 Vac - LCRA I-0045938-1 50' Lenght 24 Vac - LCRA I-0048137 Rust Prev Lub & Hyd B/o Spl I-5263603 Clst Spud - LCRA	R R R R	4/09/2025 4/09/2025 4/09/2025 4/09/2025	133.46 55.80 1,625.75 28.73		055453 055453 055453 055453		1,843.74
00099	FGL ENVIRONMENTAL I-504148A Nitrate Monitoring 03/18/25 I-504661A Nitrate Monitoring 03/25/25	R R	4/09/2025 4/09/2025	67.00 67.00		055454 055454		134.00
00104	FRED'S TIRE MAN I-162817 Power King - Unit 115 I-163076 Flat Repair - Unit 57	R R	4/09/2025 4/09/2025	249.08 25.00		055455 055455		274.08
00115	GRAINGER, INC I-9463282500 Tether FLoat Piggyback - TP	R	4/09/2025	66.02		055456		66.02
02217	Greg Rents I-72368-1 Concrete Mix - WP	R	4/09/2025	411.03		055457		411.03
02748	Hanna Instruments I-INC60208195-I Multiparameter - FISH	R	4/09/2025	1,686.49		055458		1,686.49
00596	HOME DEPOT C-8194862 Electric Drain Auger Return I-3520754 Wall Plates - LCRA I-3757730 Vertical Tile Wall Kit - LCRA I-3902332 Outdoork LED Light & Wall Ligh I-8352544 Microwave - PL I-8371296 Handheld Infrared & Elect Tool I-8900213 Ridgid K-400 Snake Auger - MAI I-9882075 Dust Collection Kit & Hose Cla	R R R R R R R R	4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025	395.75CR 36.98 972.75 124.82 162.78 256.08 640.28 336.18		055459 055459 055459 055459 055459 055459 055459 055459		2,134.12
09910	J.W. ENTERPRISES I-390672 CT Pumping - 4M PP I-390673 CT Pumping - GRAND AVE I-390674 CT Pumping - SA PLANT I-390675 CT Pumping - 3M PUMP I-390676 CT Pumping - FAIRVIEW RES. I-390677 CT Pumping - CASITAS DAM	R R R R R R	4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025	80.50 80.50 161.00 80.50 80.50 80.50		055460 055460 055460 055460 055460 055460		

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I-390678	CT Pumping - BATES RES.	R	4/09/2025	80.50		055460		
I-390679	CT Pumping - GRAND AVE.	R	4/09/2025	82.75		055460		726.75
02397	L-Com Global Connectivity							
C-CM032682	Male Conector - EM	R	4/09/2025	222.88CR		055461		
I-PSIN1216705	Male Connector - EM	R	4/09/2025	176.41		055461		
I-PSIN1419567	Antenna - EM	R	4/09/2025	460.42		055461		413.95
00527	LINCOLN AQUATICS							
I-PB105578	Dynamite Pool Patch - WP	R	4/09/2025	58.93		055462		58.93
06066	Loomis							
I-13704905	Armored Truck Service - LCRA	R	4/09/2025	366.84		055463		366.84
00151	MEINERS OAKS ACE HARDWARE							
I-106884	Sand Bags & Blades - LCRA	R	4/09/2025	67.46		055464		
I-107168	Batteries & Flap Disc - WP	R	4/09/2025	44.10		055464		
I-107652a	Caulk - LCRA	R	4/09/2025	14.63		055464		
I-108061	Duct Tape & Paint Can - LCRA	R	4/09/2025	17.19		055464		
I-108554	Mini Mats - LCRA	R	4/09/2025	32.15		055464		
I-108768	Wall Base & Paint - LCRA	R	4/09/2025	58.97		055464		
I-109224	Caps ABS & Utility Knife - LCR	R	4/09/2025	32.65		055464		
I-109398	Drywall & Ultra MDF - LCRA	R	4/09/2025	49.26		055464		
I-110113	Thread Cap & PVC Nipple - LCRA	R	4/09/2025	7.98		055464		
I-110327	Sealant & RLR CVR - WP	R	4/09/2025	36.25		055464		
I-110398	Caulk, Batteries & Saw - LCRA	R	4/09/2025	85.81		055464		
I-110456	Selant, Screw & Gate Latch - L	R	4/09/2025	138.62		055464		
I-110522	Caulk & Rod - LCRA	R	4/09/2025	10.71		055464		
I-110533	Plywood & Flap Disc - LCRA	R	4/09/2025	95.60		055464		
I-110563	Coupling & Conduit Flexplastic	R	4/09/2025	53.63		055464		
I-110564	2X4 8" D Fir - LCRA	R	4/09/2025	5.62		055464		
I-110634	Lumber & Testure - LCRA	R	4/09/2025	263.13		055464		
I-110685	Topping Green Dot - LCRA	R	4/09/2025	17.15		055464		
I-110799	Bolts & Screws - LCRA	R	4/09/2025	9.82		055464		
I-110803	Caulk - LCRA	R	4/09/2025	8.97		055464		
I-111015	Gloves, Drywall Cornerbead - L	R	4/09/2025	92.01		055464		
I-111016	Power Sprayer - LCRA	R	4/09/2025	4.48		055464		
I-111044	Tape Measure & Board Hinge - L	R	4/09/2025	51.20		055464		
I-111280	Tape Measure & Utility Knife	R	4/09/2025	74.13		055464		
I-111353	Valve Box - WP	R	4/09/2025	61.44		055464		
I-111396	Rope - LCRA	R	4/09/2025	48.26		055464		
I-111404	Mini Mats & Pine Clr - WP	R	4/09/2025	255.68		055464		
I-111406	Dewalt Wood - LCRA	R	4/09/2025	18.22		055464		
I-111680	Caulk - LCRA	R	4/09/2025	65.51		055464		
I-111682	Couple ABS & Elbow - PL	R	4/09/2025	18.88		055464		
I-111687	Expoxy & Flex Glue - WP	R	4/09/2025	77.27		055464		
I-111692	10" Galv Corrugated Panels	R	4/09/2025	162.01		055464		
I-111707	Bucket/Mop & Wastebasket - PL	R	4/09/2025	167.40		055464		

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-111713	J Bend & Coupling Elbow - PL	R	4/09/2025	22.97		055464		
I-111782	Outlet Dplx - PL	R	4/09/2025	7.63		055464		
I-111792	Bucket Mop & Surge Protctr -PL	R	4/09/2025	59.08		055464		
I-111814	Pine - LCRA	R	4/09/2025	45.40		055464		
I-111858	Bolts & Screws - PL	R	4/09/2025	11.15		055464		
I-111922	WB Poly Semi & Flp Disc - LCRA	R	4/09/2025	160.82		055464		
I-112019	Needle Valve & Comp Ell - ENG	R	4/09/2025	26.92		055464		
I-112047	Jars & Palstic Razor - FISH	R	4/09/2025	27.18		055464		
I-112128	Caulk Gun, Acetone & Sand Pape	R	4/09/2025	104.70		055464		
I-112154	Hammer & Punch Pin - LCRA	R	4/09/2025	55.48		055464		
I-112238	Masking Tape - LCRA	R	4/09/2025	18.70		055464		
I-112305	Silica Sand & Roller Frame - W	R	4/09/2025	87.49		055464		2,773.71
03444	Mission Linen Supply							
I-523577103	Uniform Pants - PL	R	4/09/2025	51.30		055468		
I-523577104	Uniform Pants - MAINT	R	4/09/2025	28.57		055468		
I-523577107	Uniform Pants - TP	R	4/09/2025	58.81		055468		138.68
06359	Moorpark College, Oxnard Colle							
I-0001	Career Fair 2025 Registration	R	4/09/2025	60.00		055469		60.00
06314	NDT Tanknicians L.L.C.							
I-889769	Pressure Vassel Inspection	R	4/09/2025	3,993.50		055470		3,993.50
05977	ODP Business Solutions, LLC							
I-415647685001	Cork Board & White Board - PL	R	4/09/2025	313.24		055471		313.24
01570	Ojai Auto Supply							
I-614169	Oil & Prot Wipes - LCRA	R	4/09/2025	81.04		055472		81.04
01882	OJAI BASIN GROUNDWATER							
I-033125	Quarterly Pumping Fee	R	4/09/2025	38,397.50		055473		38,397.50
00165	OJAI LUMBER CO, INC							
C-2504-835289	Pine Return - LCRA	R	4/09/2025	180.43CR		055474		
I-2503-833467	Outside Corner - LCRA	R	4/09/2025	12.78		055474		
I-2503-833615	Roxul Insulation - LCRA	R	4/09/2025	187.02		055474		
I-2503-834195	Pine - LCRA	R	4/09/2025	25.20		055474		
I-2503-834611	Concrete Mix - PL	R	4/09/2025	77.16		055474		
I-2503-834614	Concrete Mix - PL	R	4/09/2025	25.72		055474		
I-2504-835224	Pine - LCRA	R	4/09/2025	360.86		055474		
I-2504-835290	Wood Pine - LCRA	R	4/09/2025	122.62		055474		
I-2504-835653	Pine Wood & Beddar Wood - LCRA	R	4/09/2025	170.07		055474		
I-2504-835891	Treated Douglas Fir - LCRA	R	4/09/2025	135.17		055474		
I-2504-835903	Outside Corner - LCRA	R	4/09/2025	95.88		055474		1,032.05

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00169 I-26968	OJAI VALLEY SANITARY DISTRICT Cust#20594	R	4/09/2025	339.18		055475		339.18
00169 I-27046	OJAI VALLEY SANITARY DISTRICT Cust#52921	R	4/09/2025	61.67		055476		61.67
00188 I-040725	PETTY CASH Rplenish Petty Cash - DO	R	4/09/2025	516.82		055477		516.82
03554 I-2282733	J. Harris Industrial Water Tre Water Softner Service - WP	R	4/09/2025	62.58		055478		62.58
10246 I-PS-INV127450	RYDIN Decals - LCRA	R	4/09/2025	981.51		055479		981.51
02756 I-IN-0000100891	SC Fuels Gas & Diesel - DO	R	4/09/2025	7,426.04		055480		7,426.04
00215 I-040225 I-040325a I-040325b I-040325c I-040425	SOUTHERN CALIFORNIA EDISON Acct#700029026585 Acct#700598317666 Acct#700028735181 Acct#70009638309 Acct#700030209177	R R R R R	4/09/2025 4/09/2025 4/09/2025 4/09/2025 4/09/2025	2,326.87 40.79 10,258.27 21.06 15,678.28		055481 055481 055481 055481 055481		28,325.27
01147 I-5303	SUPERIOR GATE SYSTEMS Reset Keypad Gate - LCRA	R	4/09/2025	650.00		055482		650.00
09738 I-440522	TOMAHAWK LIVE TRAP 30" Standar Snake Tong - LCRA	R	4/09/2025	200.54		055483		200.54
00364 I-202173	TRI-COUNTY OFFICE FURNITURE Office Desck - LAB	R	4/09/2025	1,110.34		055484		1,110.34
05750 I-2126479	Tuff Shed, Inc. Tuff Shed 28X40 - WP	R	4/09/2025	57,598.52		055485		57,598.52
00251 I-0007046279	VENTURA COUNTY STAR Public Notice - BOAR	R	4/09/2025	72.07		055486		72.07
09955 I-334273	VENTURA WHOLESALE ELECTRIC Encore 4 Str Copper - WP	R	4/09/2025	1,900.67		055487		1,900.67

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00247	County of Ventura							
I-390648	Encroachment Permit PE23-0556-	R	4/09/2025	245.00		055488		
I-391125	Encroachment Permit PE25-0248	R	4/09/2025	420.00		055488		
I-391481	Encroachment Permit PE-23-0736	R	4/09/2025	245.00		055488		910.00
00250	COUNTY OF VENTURA							
I-IN0261599a	CUPA Fees #2 Pump Plant	R	4/09/2025	1,474.92		055489		1,474.92
03758	County of Ventura - Fleet Serv							
I-9117-2502	Fleet Service - Unit 115, 122,	R	4/09/2025	8,871.52		055490		8,871.52
01283	Verizon Wireless							
I-6110131763	Monthly Cell Charges - DO	R	4/09/2025	4,404.64		055492		4,404.64
00663	WAXIE SANITARY SUPPLY							
I-83127844	Soap - LCRA	R	4/09/2025	46.22		055493		
I-83130635	Janitorial Supplies - LCRA	R	4/09/2025	108.75		055493		
I-83133041	Janitorial Supplies - LCRA	R	4/09/2025	2,135.89		055493		
I-83133043	Janitorial Supplies - LCRA	R	4/09/2025	1,812.58		055493		4,103.44
01325	Aflac Worldwide Headquarters							
I-670813	Supplemental Insurance 04/25	R	4/16/2025	3,793.20		055494		3,793.20
00010	AIRGAS USA LLC							
I-9159135646	Equipent Repair - PL	R	4/16/2025	234.13		055495		234.13
00012	ALL-PHASE ELECTRIC SUPPLY CO.							
I-5665-1065553	Concrete Lid & Box - WP	R	4/16/2025	596.85		055496		
I-5665-1065897	Santa Ana Bridge Level Sensor	R	4/16/2025	3,338.41		055496		3,935.26
03044	Amazon Capital Services							
C-1GGF-6RR9-3YCC	Boot Return - MAINT	R	4/16/2025	268.02CR		055497		
I-11TD-PWF4-1CXV	Fantech FR Centrifugal Fan -TP	R	4/16/2025	228.81		055497		
I-1CHK-NFKV-99WK	LC40 Welder Cable & Lenco 0505	R	4/16/2025	440.55		055497		
I-1CMQ-GK36-6Q91	Notebook - ADMIN	R	4/16/2025	16.08		055497		
I-1JXW-DXMK-9KJR	150W LED Flood Lights - EM	R	4/16/2025	1,284.38		055497		
I-1KPD-7LJC-4NMT	Portable SSD - IT	R	4/16/2025	128.69		055497		
I-1MLP-G9XK-6Q71	Protatable Charger - IT	R	4/16/2025	28.95		055497		
I-1N3T-KYHQ-7C49	Safety Eyewear - MAINT	R	4/16/2025	88.08		055497		
I-1TF9-7R1H-7FWG	Cable Matters 10Gbps Combo Pac	R	4/16/2025	32.01		055497		
I-1VPN-FFD4-71VJ	Utility Knife - IT	R	4/16/2025	9.58		055497		
I-1Y7G-9XJR-KW74	UPS and Batteries - EM	R	4/16/2025	536.20		055497		2,525.31

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00014	AQUA-FLO SUPPLY							
I-SI2505682	Fire Hydrant Wrench - LAB	R	4/16/2025	40.07		055498		40.07
00840	AQUA-METRIC SALES COMPANY							
I-INV0107587	5/8"X3/4" Iperl Meters - UT	R	4/16/2025	3,010.17		055499		3,010.17
01703	ARNOLD LAROCHELLE MATTHEWS							
I-12149	Metter #5088-001	R	4/16/2025	1,920.00		055500		
I-12150	Metter - Skyhigh	R	4/16/2025	448.00		055500		2,368.00
01666	AT & T							
I-000023309365	Acct#9391035542	R	4/16/2025	674.23		055501		674.23
00018	AT & T MOBILITY							
I-287294256431X0425	Acct#287294256431	R	4/16/2025	857.21		055502		857.21
00030	B&R TOOL AND SUPPLY CO							
I-1901012349	Organizing Bins - TP	R	4/16/2025	2,715.30		055503		
I-1901012402	Battery Powered Rammer - PL	R	4/16/2025	6,755.29		055503		9,470.59
00679	BAKERSFIELD PIPE & SUPPLY INC							
I-S3209947.001	Cabin Propane Line Supplies	R	4/16/2025	2,596.53		055504		2,596.53
00055	CASITAS BOAT RENTALS							
I-001676	Boat Rentals - LAB/FISH	R	4/16/2025	210.00		055505		210.00
00511	Community Memorial Health Cent							
I-123120	Drug Screening - WP/LCRA	R	4/16/2025	125.00		055506		125.00
00062	CONSOLIDATED ELECTRICAL							
I-9009-1056856	Electrical Stock - EM	R	4/16/2025	1,084.60		055507		1,084.60
00719	CORELOGIC INFORMATION SOLUTION							
I-82244954	Realquest Subscription	R	4/16/2025	137.50		055508		137.50
02480	David Taussig & Associates, In							
I-2503192	D24-00115 CFD Tax Admin	R	4/16/2025	150.00		055509		150.00
00081	DELTA LIQUID ENERGY							
I-12258	Propane - LCRA	R	4/16/2025	383.53		055510		
I-12259	Propane - LCRA	R	4/16/2025	333.71		055510		
I-307247	Cabins Propane Tank - LCRA	R	4/16/2025	3,353.50		055510		4,070.74

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02544	Department of Justice Fingerprinting - LCRA	R	4/16/2025	512.00		055511		512.00
06127	Dion & Sons, Inc Gas - LCRA	R	4/16/2025	2,338.20		055512		
	I-SP28042 Diesel - LCRA	R	4/16/2025	2,238.55		055512		4,576.75
06008	Docu Products Copier Usage - DO	R	4/16/2025	204.14		055513		204.14
00086	E.J. Harrison & Sons Inc Acct#500766090	R	4/16/2025	62.00		055514		62.00
00013	FERGUSON ENTERPRISES INC Gate Valve - PL	R	4/16/2025	78.89		055515		78.89
00099	FGL ENVIRONMENTAL Nitrate Monitoring 04/01/25	R	4/16/2025	89.00		055516		
	I-505106A OWS-Wells Water Quality 04/01/	R	4/16/2025	115.00		055516		204.00
00485	FRUIT GROWERS SUPPLY COMPANY Press Relief Valve - MAINT	R	4/16/2025	176.52		055517		176.52
06349	FSI Tech iboss - Zero Trust Advanced Pa	R	4/16/2025	5,761.50		055518		5,761.50
06355	G3LA,LLC Watershed Landscape Brochure	R	4/16/2025	2,500.00		055519		2,500.00
02487	Gold Standard Diagnostics Hors Algal Toxin Test Kits - Lab	R	4/16/2025	831.71		055520		831.71
00596	HOME DEPOT Nail Gun - MAINT	R	4/16/2025	352.85		055521		
	I-3761666 M-18 Red Lithium Forge HD 12.0	R	4/16/2025	749.68		055521		
	I-7122112 Wall Mount Dust Collector - MA	R	4/16/2025	613.46		055521		
	I-7172762 Shelving for Work Shop - PL	R	4/16/2025	807.59		055521		
	I-8860584 ATG Gloves & Tool Bucket - EM	R	4/16/2025	687.26		055521		3,210.84
00125	IDEXX DISTRIBUTION CORP Colilert, Quanti Tray & Bacti	R	4/16/2025	2,197.65		055522		2,197.65
05799	Jack Henry & Associates Inc. RemitPlus Express - ADM	R	4/16/2025	250.00		055523		250.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05744	Kear Groundwater							
I-3573	Pro Hydro Well Design Matilija	R	4/16/2025	3,540.00		055524		3,540.00
06366	Arla Manson							
I-041525	Reimbursment Agreement - MGMT	R	4/16/2025	4,282.12		055525		4,282.12
00151	MEINERS OAKS ACE HARDWARE							
I-112105	Batteries & Supplies - PL	R	4/16/2025	222.96		055526		
I-112506	Screwdriver, Shovel & Wrench	R	4/16/2025	107.17		055526		
I-112585	Highline Parts - UT	R	4/16/2025	238.79		055526		
I-112627	Cordless Brushless 2 Tool Comb	R	4/16/2025	318.21		055526		
I-112733	Plastic PL Lid - PL	R	4/16/2025	11.68		055526		898.81
03444	Mission Linen Supply							
I-523625822	Uniform Pants - PL	R	4/16/2025	51.30		055527		
I-523625823	Uniform Pants - MAINT	R	4/16/2025	28.57		055527		
I-523625826	Uniform Pants - TP	R	4/16/2025	58.81		055527		138.68
01570	Ojai Auto Supply							
I-615870	Wiper Blades & Air fresherU04	R	4/16/2025	31.20		055528		
I-616496	Model Heater Hose - UT	R	4/16/2025	34.91		055528		66.11
00188	PETTY CASH							
I-041625	Increase Petty Cash - LCRA	R	4/16/2025	2,000.00		055529		2,000.00
00790	PROFORMA							
I-BI85014791A	Uniform Shirts & Sweater - PR	R	4/16/2025	225.61		055530		225.61
10042	PSR ENVIRONMENTAL SERVICE, INC							
I-20087	Gas Tank Inspection - DO	R	4/16/2025	275.00		055531		
I-20088	Gas Tank Inspection - LCRA	R	4/16/2025	275.00		055531		550.00
00788	QUINN COMPANY							
C-PR010056540	CR Inv PC010455307	R	4/16/2025	3,450.63CR		055532		
C-PR010056706	CR fro Inv PC010455307	R	4/16/2025	197.89CR		055532		
C-PR010056759	CR for Inv PR010056759	R	4/16/2025	4,916.25CR		055532		
C-PR010056773	CR for Inv PR010056773	R	4/16/2025	437.00CR		055532		
I-PC010455152	Backhoe Bucket - CR PR01005675	R	4/16/2025	5,353.25		055532		
I-PC010455307	Order Cancell CR PR010056540	R	4/16/2025	3,648.52		055532		
I-W0110113388	Service Repair Unit 242	R	4/16/2025	271.76		055532		271.76
03979	Edgar Ramos Jr.							
I-041125a	Reimburse Expenses	R	4/16/2025	241.49		055533		
I-041125b	Reimburse Expenses	R	4/16/2025	299.99		055533		
I-041125c	Reimburse Expenses	R	4/16/2025	299.99		055533		841.47

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00306	Rincon Consultants, Inc.							
I-64552	Ven-SB Intertie NEPA	R	4/16/2025	3,650.00		055534		
I-64773	Casitas-OWS Consolidation CEQA	R	4/16/2025	3,453.50		055534		7,103.50
02328	The Transmitter Shop							
C-110484b	Accrue Use Tax	R	4/16/2025	362.50CR		055535		
D-110484a	Accrue Use Tax	R	4/16/2025	362.50		055535		
I-110484	Rosemount Level Sensor - EM	R	4/16/2025	5,000.00		055535		5,000.00
00993	TRI-COUNTY RHINO							
I-15340	Service Unit E21	R	4/16/2025	2,204.15		055536		2,204.15
00250	COUNTY OF VENTURA							
I-IN0263598	CUPA Fees - DO	R	4/16/2025	3,600.83		055537		3,600.83
01283	Verizon Wireless							
I-6110132082	Monthly Cell Charges - LCRA	R	4/16/2025	1,836.62		055538		1,836.62
00663	WAXIE SANITARY SUPPLY							
I-83154485	Turkish Towels - DO	R	4/16/2025	605.66		055539		605.66
06365	Garry Wilson							
I-28475-R	Trailer Storage Refund - LCRA	R	4/16/2025	26.13		055540		26.13
04733	Zoom Video Communications Inc							
I-INV296811778	Phone Conference Service	R	4/16/2025	2,799.00		055541		2,799.00
06056	Ameriflex							
I-DPC202504142410	Dependant Care	R	4/16/2025	576.93		055542		
I-FSA202504142410	FSA Deduction	R	4/16/2025	1,141.98		055542		1,718.91

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	102	293,774.35	0.00	293,774.35
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	15	265,290.18	0.00	265,290.18
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
VOID DEBITS:		0.00		
VOID CREDITS:		0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	117	559,064.53		0.00		559,064.53
BANK: AP	TOTALS:		117	559,064.53		0.00		559,064.53
REPORT TOTALS:			117	559,064.53		0.00		559,064.53
				Void Check #55325				<u>(1,613.02)</u>
								557,451.51

Adjudication Charge Fund Account

Publication of check register is in compliance with Section 53065.6 of the Government Code which requires the District to disclose reimbursements to employees and/or directors.

Adj. Checks: 000134-000136
Adj. Draft 001118-001119 & 001121
Voids:



Janyne Brown, Chief Financial Officer

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04051 I-CMWD-3	Catalyst Environmental Solutio Environmental Permitting Suppo	R	4/09/2025	2,058.75		000134		2,058.75
05744 I-3578	Kear Groundwater Expenses Related to ADJ	R	4/09/2025	16,861.30		000135		16,861.30
05782 I-00888.002-14	GSI Water Solutions, Inc Technical Consulting Service	R	4/16/2025	30,241.50		000136		30,241.50
06320 I-10212	Marzulla Law, LLC SB Channelkeeper Adjudication	D	4/09/2025	4,112.50		001118		4,112.50
02475 I-1021962	Rutan & Tucker, LLP Adjudication Litigation ACWA	D	4/09/2025	10,000.00		001119		10,000.00
02475 I-1024530	Rutan & Tucker, LLP Rutan & Tucker, LLP	D	4/16/2025	13,578.38		001121		13,578.38

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	49,161.55	0.00	49,161.55
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	27,690.88	0.00	27,690.88
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: ADJ TOTALS:	6	76,852.43	0.00	76,852.43
BANK: ADJ TOTALS:	6	76,852.43	0.00	76,852.43
REPORT TOTALS:	6	76,852.43	0.00	76,852.43

Minutes of the
Casitas Municipal Water District
April 9, 2025 Board Meeting

1. CALL TO ORDER

President Kaiser called the meeting to order at 5:00 p.m.

2. ROLL CALL

Directors Hajas, Cole, Brennan, Bergen, and Kaiser are present. Also present are GM Flood, AGM Dyer, EA Vieira, and counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the Pledge.

4. AGENDA CONFIRMATION

There were no changes to the agenda.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three-minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.
[Accounts Payable Report.pdf](#)

6.b Minutes of March 12, 2025, Board Meeting.
[3 12 2025 Min.pdf](#)

The consent agenda was offered by Director Brennan, seconded by Director Hajas, and adopted by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

7. ACTION ITEMS

7.a Consider the appeal of a damage claim filed by Arla and David Manson against the District in the amount of \$8,564.36.
[Board Memo Manson Damage Claim 040925.pdf](#)
[Claim Docs for Board Agenda.pdf](#)

David and Arla Manson presented their appeal of a damage claim and showed pictures of the water and damage to their plants. Following discussion by the board there was a suggestion to settle the claim for half of the amount requested.

On the motion of Director Bergen to split the amount, this was seconded by Director Brennan and passed by the following roll call vote:

AYES: Directors: Hajas, Cole, Brennan, Bergen
NOES: Directors: Kaiser
ABSENT: Directors: None

7.b Approve a Casitas MWD public hearing policy and adopt a resolution to set a public hearing for the status of Casitas MWD job vacancies, recruitment, and retention for the Regular Board Meeting of May 14, 2025, both actions pursuant to Gov. Code Section 3502.3 (AB 2561).

- Review and approve a Casitas MWD policy regarding Gov. Code Section 3502.3.
- Adopt a resolution setting a public hearing for May 14, 2025, pursuant to Gov. Code Section 3502.3.

[Board Memo regarding AB 2561 040925.pdf](#)
[Casitas MWD Draft AB 2561 Public Hearing Policy 040925.pdf](#)
[Reso Public Hearing per AB2561.pdf](#)

The resolution was offered by Director Brennan, seconded by Director Cole, and adopted by the following roll call vote:

AYES: Directors: Hajas, Cole, Brennan, Bergen, Kaiser
NOES: Directors: None
ABSENT: Directors: None

Resolution is numbered 2025-06.

7.c Board Workshop for the Casitas MWD draft Fiscal Year 2025-2026 Budget.

- Receive and comment on a presentation on the Casitas MWD draft Fiscal Year 2025-2026 Budget.
- Adopt a Resolution setting a public hearing for the draft Casitas MWD Fiscal Year 2025-2026 Budget for the Regular Board Meeting of May 14, 2025.

[Board Memo for the Draft FY26 Budget Review 040925.pdf](#)
[Casitas MWD Draft FY 2025-2026 Budget 040925 ATT1.pdf](#)
[Reso budget hearing FY 2025 2025.pdf](#)

GM Flood provided a presentation on the proposed budget.

The resolution was offered by Director Cole, seconded by Director Bergen, and adopted

by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 2025-07.

- 7.d Approve a five-year agreement with ADP Inc. for Casitas MWD payroll and human resources support.
[ADP Board memo 4.09.25.pdf](#)
[Casitas Final ADP Proposal.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.e Review and approve the Casitas MWD Investment Policy.
[Investment Policy Review Board memo 4.09.25.pdf](#)
[CMWD Investment Policy approved 11.24.21.pdf](#)

A representative from Union Bank stated that the investment policy statement is clear and concise and consistent with state code.

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.f Approve a three-year agreement with an option for two additional years with Clifton-Larson-Allen (CLA) LLP for Casitas MWD annual audit services.
[Board Memo Audit Services 2025.pdf](#)
[CLA Response to CMWD RFP for Auditing.pdf](#)

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.g Reject All Bids for Matilija Groundwater Supply Project.

The motion to reject all bids was offered by Director Cole, seconded by Director Hajas, and approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.h Award contract to H2O Solutions in the amount of \$51,000 for Inspection and Cleaning of Reservoirs (IFB 218).
[Award Reservoir_Inspection_Cleaning proposal_20250409.pdf](#)

On the motion of Director Cole, seconded by Director Hajas, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

- 7.i Declare CMWD Unit #45 a 2013 Ford F150 as surplus and authorize it to be sold instead of Unit #28 that was previously declared surplus.
[Memo - Surplus Vehicle Replacement.pdf](#)
[Memo - Surplus Vehicle Replacement.pdf](#)

On the motion of Director Brennan, seconded by Director Cole, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Hajas, Cole, Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

8. INFORMATION ITEMS

- 8.a Finance Committee Minutes.
[Finance Committee Minutes 032825.pdf](#)
- 8.b State Water Project Intertie Report.
[SWP Intertie Project Cost 3-31-25.pdf](#)
- 8.c Investment Report.
[Investment Report FY2025 March.pdf](#)
- 8.d Consumption Report.
[Consumption 2024-2025.pdf](#)
- 8.e January Financial Statements.

The information items were received.

9. GENERAL MANAGER COMMENTS

None

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Bergen attended the Ventura River Watershed fieldtrip with Fish & Wildlife at the monitoring station. Director Brennan added that he listened to the meeting and did not take the field trip.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

President Kaiser moved the meeting to closed session at 6:02 p.m.

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION(Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water Resources Control Board, City of San Buenaventura, et al.; and City of San Buenaventura v. Duncan Abbott, et al., Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

President Kaiser moved the meeting back into open session at 6:40 p.m. with Mr. McNulty stating the board met in closed session and no reportable action was taken.

13. ADJOURNMENT

President Kaiser adjourned the meeting at 6:43 p.m.

Brian Brennan, Secretary

CASITAS MUNICIPAL WATER DISTRICT
Board Memo

DATE: 04/18/2025

TO: Board of Directors

FROM: Michael Flood, General Manager

SUBJECT: Adopt a Resolution setting a Hearing for Proposed Lake Casitas Recreation Area (LCRA) User Fee Adjustments for May 14, 2025

RECOMMENDATION

Adopt a resolution setting a hearing for Lake Casitas Recreation Area (LCRA) user fee adjustments for the Regular Casitas MWD Board Meeting of May 14, 2025.

BACKGROUND AND OVERVIEW

A fee survey was completed for the purpose of evaluating the current market rate for LCRA services, and fees. An informal survey was conducted between the months of November to February 2024. The information gathered was from similar agencies in the state and although all agencies vary in services, location and amenities, our goal is to stay within the market rate without overpricing.

ANALYSIS

Based on the information gathered, and after reviewing the current user fees, staff identified the following areas for consideration for fee increases: Annual permits, Boat permits, Camping-associated fees, Casitas Water Adventure fees, and Vehicle storage.

The goal and methodology is to create sufficient revenues to cover operating costs while managing a successful capital improvement fund through competitive pricing.

The District and LCRA have improved areas within the campgrounds and waterpark by adding camping cabins, larger RV pads, fire pits, and ADA accessibility to many campsites within the campgrounds. The Casitas Water Adventure will add a Multipurpose Event Room to host events, meetings, and trainings. The recommended fees for these facilities are in the proposed user fee schedule.

The table on the following page outlines the current LCRA user fees as well as proposed user fee adjustments for consideration (highlighted in yellow).

	Current Everyday	Wkday Easter-Labor Day	Purposed Everyday	Wkday Easter- Labor Day
Lake Casitas Recreation Area User Fees:	Non-Season	Sat-Sun & Holidays	Non Season	Sat-Sun & Holidays

Daily Vehicle Permits

Per day, per motor vehicle	\$10.00	\$20.00		
Per day, per passenger bus	\$30.00	\$30.00		
Per day/night per pet Note: 1 Pet Included with FV Decal	\$3 / \$5	\$3 / \$5		

Boat Permits:

Per day, per boat (Subject to Quarantine)	\$15.00	\$15.00	\$20.00	\$20.00
Per day, per canoe, kayak (Subject to Quarantine)	\$5.00	\$5.00	\$10.00	\$10.00
Per night, per boat	\$25.00	\$25.00		
Canoe/Kayak per night, per unit	\$4.00	\$4.00	\$10.00	\$10.00
Tamper Proof Cable & Lock and Inspection	\$68.00	\$68.00	\$75.00	\$75.00
Re-inspection (no cable, lock)	\$30.00	\$30.00	\$40.00	\$40.00

Annual Permits

Frequent Visitor Annual Decal (includes 1 Pet)	\$160.00	\$160.00	\$165.00	\$165.00
Senior Frequent Visitor Annual Decal (65+) (1 Pet)	\$155.00	\$155.00	\$160.00	\$160.00
Additional FV Annual Decal (Same household)	\$75.00	\$75.00		
Annual Boat Permit	\$145.00	\$145.00	\$150.00	\$150.00
Annual Canoe/Kayak Permit	\$40.00	\$40.00	\$50.00	\$50.00
Replacement/transfer of Annual Permit	\$20.00	\$20.00	\$30.00	\$30.00

Casitas Water Adventure

Single Splash Pass (0-2-year-old free)		\$20 / \$23		\$20 / \$28
Season Pass weekday only		\$100.00		\$125.00
Water Aerobics Classes single / 5 single visits		\$8 - \$35		\$10 / \$45
Group Sales 25 minimum weekdays only		\$18.00		\$20.00
Reservation Fee		\$15.50		\$20.00
Shade Canopy		\$75.00		\$85.00
*New Cabana Rental (max 8 persons)				\$100.00
*CWA Lodge 1 room rental / 2 room rental 15 max per room. Does not include wp tickets.				\$250 / \$500

Camping Permits: Per night, vehicle, site. Maximum in all sites - 8 persons

Tent Sites	\$40.00	\$46.00		
Basic sites electric & water only	\$50.00	\$60.00		
Deluxe sites, electricity, water, sewer & concrete pad	\$65.00	\$72.00		
Executive sites, electricity, water, sewer & pad	\$79.00	\$87.00		
Premium Executive and Deluxe sites	\$68-\$84	\$77-\$92		
Overflow, per unit, per night	\$48.00	\$48.00	\$55.00	\$55.00
Extra vehicle per night - based on availability	\$18.00	\$24.00	\$20.00	\$30.00
Late Check-Out / Renewal Fee	\$24.00	\$24.00	\$30.00	\$30.00
Cancel Reservation Fee, Per Site 48 / 24 hrs.	25% / 50%	25% / 50%		
Change Reservation Fee, Per Site	\$6.00	\$6.00	\$10.00	\$10.00
Non-Refundable Reservation Fee, Per Site	\$15.50	\$15.50	\$20.00	\$20.00

Lake Casitas Recreation Area User Fees:

	Current Everyday	Wkday Easter-Labor Day	Purposed Everyday	Wkday Easter- Labor Day
	Non-Season	Sat-Sun & Holidays	Non Season	Sat-Sun & Holidays
Cabin Rentals				
Pine #8 (ADA), Sleeps up to 4			\$180.00	\$230.00
Sycamore #12, Sleeps up to 8			\$240.00	\$265.00
Two-night min Fri/Sat, Deposit fee \$100, Res fee \$20				
Snowbird Off-Season Agreement Contract 60 nights minimum				
Basic sites electricity, water & concrete pad	\$45.00	N/A		
Deluxe sites electricity, water & concrete pad	\$45.00	N/A		
Executive, electricity, water, sewer, concrete pad	\$63.00	N/A		
Group Camping				
Owl Court Camp Group Area per night	\$430.00 Includes 10 vehicles			
Trout Camp Group Area per night	\$410.00 Includes 10 vehicles			
Owl / Trout Camp Group Area – Reservation Fee	\$100.00			
Pollywog Camp Group Area per night	\$205.00 Includes 5 vehicles			
Pollywog Camp Group – Reservation Fee	\$50.00			
Deer Camp Group Area per night	\$205.00 Includes 5 vehicles		\$250.00 Includes 5 vehicles	
Deer Camp Group - Reservation Fee	\$50.00		\$100.00	
Picnic Area Reservation	\$175.00		\$200.00	
Pickleball Court Reservation includes Picnic 1	\$300.00		\$300.00	
Recreational Vehicle Storage				
Back in storage sites up to 32 feet	\$135.00 prorated		\$150.00 prorated	
Pull thru storage sites up to 45 feet	\$160.00 prorated		\$175.00 prorated	
Canoe / Kayak storage racks	\$20.00		\$25.00	
Impound fee	\$60.00		\$75.00	

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2025-XX

RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC
HEARING FOR INPUT REGARDING THE PROPOSED LAKE CASITAS
RECREATION AREA USER FEE ADJUSTMENTS

WHEREAS, Casitas is interested in public comments regarding the adoption of the proposed Lake Casitas Recreation Area User Fee Adjustments;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. A public hearing will be conducted for the purpose of hearing all interested parties regarding the proposed Lake Casitas Recreation Area User Fee Adjustments.
2. The place of said hearing is hereby fixed at Casitas' Office, 1055 Ventura Avenue, in the town of Oak View. The date and time for said hearing is hereby fixed as May 14, 2025, at 5:00 p.m.
3. The Clerk of the Board of Casitas is hereby directed to give notice of said hearing by publishing a notice of the time and place of the hearing in the local newspapers.

ADOPTED this 23rd day of April, 2025.

Pete Kaiser, President
Casitas Municipal Water District

ATTEST:

Brian Brennan, Secretary
Casitas Municipal Water District

CASITAS MUNICIPAL WATER DISTRICT
Board Memo

DATE: April 18, 2025

TO: Board of Directors

FROM: Michael Flood, General Manager

SUBJECT: Approval of a Recreation Area Department capital budget adjustment of \$45,000 for the completion of the Casitas Water Adventure Event Multipurpose Room

RECOMMENDATION:

Approve a Recreation Area budget adjustment of \$45,000 for the completion of the Casitas Water Adventure Event Multipurpose Room capital project.

BACKGROUND AND OVERVIEW:

The Casitas Water Adventure (CWA) was constructed in 1998, and in 2022, the Board approved the purchase of a new Mega Play Unit (MPU). The CWA has approximately 80,000 guests during the summer season, generates revenue above its costs and greatly benefits the Lake Casitas Recreation Area with additional camping and day-use revenue.

The CWA has a capacity of 1,500 guests and the installation of the new Mega Play Unit in 2024 has provided the opportunity for additional CWA features to better accommodate guests and further increase revenues.

After the completion of the 2024 season, LCRA staff discussed the possibility of adding additional CWA features, such as cabanas, additional shade structures and possibly a building for birthday parties/family events for guests to use while enjoying the CWA.

Additionally the building could be used in the CWA's off-season for staff meetings, training, and possibly community events.

The Fiscal-Year 2024-2025 budget included a capital item for the construction of an Event Multipurpose Room in the amount of \$50,000.

ANALYSIS:

Planning for the Event Multipurpose Room began in 2024, with the anticipated work to begin in January 2025. The removal of the old office building located within CWA's northwest area was completed in February 2025 and the ground was prepared for a new foundation.

Although it was contemplated that staff could complete the concrete work required for the new building's foundation, the size and requirements for the new foundation required the use of an outside contractor at an additional cost to the project.

The foundation was completed and the building erected in March 2025. LCRA staff are currently working on completing the interior construction of the building's walls, electrical, lighting, paint, plumbing as well as a surrounding deck.

The anticipated completion date for the building is slated for May 16th, 2025 with summer rentals beginning on May 18th.

The rental rates for the CWA Event Multipurpose Room are as follows:

The building can be split into two rooms and thus accommodate two parties at once. Each room is rented for two hours at \$250 total with a ten-guest minimum and a maximum of fifteen guests.

The entire building can be rented for \$500 for two hours with a maximum of forty guests.

Water Park tickets are sold separately and are not included in the rental of the Event Multipurpose Room but are required.

It's anticipated that the building will be booked every weekend this season, with at least two parties per weekend day.

Saturday morning x 2 @ \$500 = \$1,000	Saturday afternoon x 2 @ \$500 = \$1,000
Sunday morning x 2 @ \$500 = \$1,000	Sunday afternoon x 2 @ \$500 = \$1,000

There would likely be at least twelve bookings during the week, two morning and two afternoon.

Wednesday x 2 (morning and afternoon) @ \$500 = \$1,000
Thursday x 2 (morning and afternoon) @ \$500 = \$1,000
Friday x 2 (morning and afternoon) @ \$500 = \$1,000

17 weekends at \$4,000 = \$68,000
8 weeks at \$3,000 = \$24,000*

The total revenue anticipated for the 2025 season for this facility is approximately **\$92,000**.

*Note: CWA weekday hours run from June 16th through Aug 8th

FINANCIAL IMPACT:

Total cost of the completed facility is currently estimated to be \$121,670.45.

After making some internal departmental budget adjustments, the estimated amount needed to finish the project is approximately \$45,000.

Staff recommends that the Board adjust the FY 2024-2025 budget for this CWA capital project by an additional \$45,000.

**CASITAS MUNICIPAL WATER DISTRICT
MEMORANDUM**

TO: BOARD OF DIRECTORS

FROM: MICHAEL FLOOD, GENERAL MANAGER

SUBJECT: REVIEW AND ADOPT A RESOLUTION REGARDING AN ALTERNATIVE PROJECT/PROJECTS FOR THE CASITAS MWD'S DWR URBAN COMMUNITY DROUGHT RELIEF GRANT.

DATE: 04/18/2025

RECOMMENDATION:

Adopt a Resolution authorizing the General Manager to support alternative projects for the State of California Urban Community Drought Relief Grant Program.

BACKGROUND AND DISCUSSION:

In 2022 the Board adopted a Resolution to support the grant application for the Matilija Formation Groundwater Supply Pilot project. The grant agreement was executed in April 2024. The grant provides \$3,600,000 from the State of California Department of Water Resources (DWR) and Casitas must contribute an additional \$1,200,000, for a total project cost of \$4,800,000.

The Matilija Groundwater Supply well drilling was released for bidding on January 29, 2025, and only one bid was received in the amount of \$5,688,098.00. The bid rendered the project financially infeasible and thus the Board rejected the bid at the April 9, 2025 Regular Board Meeting.

DWR staff encouraged the District to find another project meeting the grant criteria that could be substituted for the Matilija Groundwater Supply project. District staff has met and contemplated several projects that are believed to meet the criteria of the Urban Community Relief Grant:

- Ventura-Santa Barbara Counties Intertie
- Mira Monte Replacement Well
- San Antonio Wellfield Replacement Well

Casitas staff will need to amend the agreement with DWR and provide a revised Resolution (attached). DWR staff have indicated costs incurred to date for the Matilija Groundwater Supply project will still be eligible for reimbursement.

This grant currently has a project deadline date of January 1, 2027.

Staff will provide a presentation regarding more details for the Urban Community Drought Relief Grant replacement projects for consideration during the Board Meeting.

Attachment: Resolution 2025-XX

CASITAS MUNICIPAL WATER DISTRICT

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CASITAS MUNICIPAL WATER DISTRICT AUTHORIZING THE GRANT APPLICATION TO, AND IF AWARDED ACCEPTANCE AND EXECUTION OF, A FUNDING AGREEMENT WITH THE STATE OF CALIFORNIA FOR THE CASITAS MWD ALTERNATIVE DROUGHT WATER SUPPLY PROJECT

WHEREAS, Casitas Municipal Water District proposes to implement the Alternative Drought Water Supply Project as funding allows; and

WHEREAS, Casitas Municipal Water District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, Casitas Municipal Water District intends to apply for grant funding from the California Department of Water Resources for the Alternative Drought Water Supply Project;

THEREFORE, BE IT RESOLVED by the Board of Directors of the Casitas Municipal Water District as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80), the Casitas Municipal Water District General Manager, or designee, is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions necessary or appropriate to obtain grant funding.
2. The Casitas Municipal Water District General Manager, or designee, is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The Casitas Municipal Water District General Manager, or designee, is hereby authorized and directed to submit any required documents, invoices, and reports to obtain grant funding.

CERTIFICATION. I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Casitas Municipal Water District at the meeting held April 23, 2025, motion by Director _____ and seconded by Director _____, motion passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the Casitas Municipal Water District this _____ day of April 2025.

Rebekah Vieira, Clerk of the Board of Directors

CASITAS MUNICIPAL WATER DISTRICT
MINUTES
Recreation Committee
(this meeting was held virtually and in-person)

DATE: April 18, 2025
TO: Board of Directors
FROM: General Manager, Michael Flood
Re: Recreation Committee Meeting of April 8, 2025 at 1000 hours.

RECOMMENDATION:

It is recommended that the Board of Directors receive and file this report.

BACKGROUND AND OVERVIEW:

1. **Roll Call.**

Director Brian Brennan
Director Pete Kaiser
General Manager, Michael Flood
Executive Administrator, Rebekah Vieira
Park Services Manager, Joe Martinez
Division Officer, John Brokus

2. **Public Comments.**

None

3. **Board/Management Comments**

Director Kaiser asked for feedback on the following:

- Camping cabin progress
- Rehabilitation of the LCRA exit lane
- Control of rodents at the LCRA

Director Brennan indicated that staff can email the Committee with updates and expressed appreciation for the work done on the Marina.

4. **Review proposed Lake Casitas Recreation Area Fee Adjustments**

GM Flood reviewed the staff memo with the Committee indicating that many of the fees were changing other than the gate entrance fee. A change to the gate entrance fee would be facilitated by the ability to pre-purchase entry tickets and staff was working on developing that ability.

Director Kaiser asked questions regarding a discount for local residents, status of Olympic Rowers using the lake, rates for the overflow area, and pickle ball court reservations.

Director Brennan asked questions regarding prepaying entrance fees, pickle ball reservations, and local resident discounts.

PSM Martinez answered questions and provided additional details about the various fees.

The Committee asked staff to forward this item to the Board of Directors for consideration.

5. **Review of Recreation Report for February 2025.**

PSM Martinez went over the report with the Committee including the visitation, revenue results, infrastructure improvements, boat inspections, day use, camping, preparations for the busy season, exit lane preparations, rodent control, and Casitas Water Adventure recruiting.

Director Brennan made comments regarding lake level and higher revenues, staffing levels, and recruiting needs.

Director Kaiser made comments regarding rodents at the LCRA, relocation of the rowing club, and lake level/revenues.

6. **Review of Incidents and Comments**

DO John Brokus gave updates about calls for service, law enforcement contacts, patrol observations, boating violation, medical calls, water contacts, animal calls, and the nesting eagles.

Director Kaiser made comments regarding nesting eagles, Teague watershed incidents, and next Committee Meeting scheduling.

Director Brennan made comments regarding summer Committee Meeting scheduling, tours of LCRA facilities for Board Members, and staff appreciation events.

GM Flood reported that the next scheduled meeting of the Recreation Committee will be on June 10, 2025.