

Minutes of the  
Casitas Municipal Water District  
July 23, 2025 Board Meeting

1. CALL TO ORDER

President Kaiser called the meeting to order at 5:00 p.m.

2. ROLL CALL

2.a Request of Director Hajas to attend the meeting remotely via AB 2302 Just Cause provisions due to a medical procedure.

Directors Brennan, Bergen, and Kaiser are present, Director Hajas and Director Cole are absent. Also present are GM Flood, AGM Dyer, EA Vieira, and Counsel McNulty.

3. PLEDGE OF ALLEGIANCE

President Kaiser led the pledge.

4. AGENDA CONFIRMATION

GM Flood stated there will be no closed session.

5. PUBLIC COMMENTS - Presentation on District related items that are not on the agenda - three-minute limit.

None

6. CONSENT AGENDA

6.a Accounts Payable Report.  
[Accounts Payable Report.pdf](#)

6.b Minutes of the July 9, 2025 Board Meeting.  
[7 9 2025 Min.pdf](#)

The Consent Agenda was offered by Director Brennan, seconded by Director Bergen, and adopted by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

7. ACTION ITEMS

- 7.a Recommend denial of a Damage Claim filed by Simon Clifford against the District in the amount of \$530.02.  
[Board Memo Clifford Damage Claim 072325.pdf](#)  
[Casitas Claim 1 - ATT1.pdf](#)

Mr. Clifford appealed to the board regarding his claim, providing pictures to the board and explaining that when he left the recreation area there was a boat being inspected and to leave he had to move to the left in an area that had a broken curb stop and he later learned there was a bolt protruding. Mr. Clifford immediately lost tire pressure and noticed that a chunk had been ripped from his tire. He would like to have his tire paid for.

The board discussed the claim, and the maintenance of the missing curb stop, and President Kaiser suggested that the claimed amount be split between Casitas and Mr. Clifford.

On the motion of Director Kaiser, seconded by Director Brennan and approved by roll call vote, the board decided to split the amount with Mr. Clifford if he provides a copy of his credit card receipt showing payment.

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

- 7.b Review the request from the owner of 8950 Ojai Santa Paula Road for provision of water service and Casitas-owned facilities.  
[Board Memo 8950 OSP Rd -20250723.pdf](#)  
[Board memo exhibit.pdf](#)  
[CMWD\\_Amestoy Property\\_Submittal Set\\_07-13-2025\\_pr.pdf](#)

GM Flood explained that the house is on the south side of Ojai Santa Paula Road with Besant School across the street. In the past the property was owned by Besant and water service was through the school. The house burned and now Besant cannot provide a will serve letter. We can provide a meter next to Besant's meter. The difficulty is in putting it across 150. Cal Trans says a public agency has to own that portion of the line. If this were new construction, we would not do it this way. Is Casitas willing to own the section of line that goes across the street?

Chris Wilson, the contractor working with the owner of the property spoke regarding the plan to directionally drill under the highway and put a plastic sleeve. It would have a 12-month guarantee. He also offered that they could sign an agreement to obligate their client to make any repairs if there is a problem. The property is worthless without water supply, and the client wants to move back to the property.

The board discussed risks and the possibility of recording an agreement on the property. Direction was provided to staff, and it will come back to the board in August.

- 7.c Authorize the professional services agreement with Kennedy Jenks Consultants, Inc., in an amount not to exceed \$64,210.00 for constructability review and bid support services related to the Ventura-Santa Barbara Counties Intertie.

Board Memo\_20250723-KJ.pdf  
KJ - Consultant Agreement\_Federal\_2025.pdf  
KJ Constructability-Bid Support Proposal Casitas MWD 07.9.25.pdf

On the motion of Director Brennan, seconded by Director Bergen and approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

- 7.d Authorize the General Manager to execute Amendment No. 2 to the Agreement for Professional Real Estate Services with Hamner, Jewell and Associates, increasing the not-to-exceed fee by \$98,000 and extending the term of the agreement through June 30, 2026.  
Board Memo\_20250723-HJA.pdf  
HJA Proposal - Ventura -SB Intertie Project - 2025 (July 10,2025) (1).pdf  
Amendment No. 2 to Professional Services Agreement\_HJA.docx

On the motion of Director Bergen, seconded by Director Brennan, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

- 7.e Approve an Agreement with Cannon Inc., for design services for the Avenue 1 Pump Plant Pump #3 Upgrades in an amount not to exceed \$34,871.00.  
Board Memo Avenue 1 Pump Plant - Pump 3 Design Services (2).pdf  
2025 - Consultant Agreement\_Non-Federal - Cannon.pdf  
Avenue 1 Pumping Plant Upgrades Proposal 7.15.25.pdf

On the motion of Director Brennan, seconded by Director Bergen, the above recommendation was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

- 7.f Approve a revised job description and a change of range from E28 to E30 for the Casitas MWD GIS Technician position.  
Board Memo for GIS Technician Salary Range Adjustment 072325.pdf  
GIS Technician - July 2025 072325 ATT1.pdf

GM Flood requested a change in the title from GIS Technician to GIS Specialist.

On the motion of Director Brennan, seconded by Director Bergen, the above

recommendation, including title change, was approved by the following roll call vote:

AYES:	Directors:	Brennan, Bergen, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	Cole, Hajas

7.g Review and possible action on the Casitas MWD 2025 Water Rate Study.  
[Board Memo 2025 Rate Study Update 072325.pdf](#)

Michael DeGroot from Bartle Wells provided a presentation on the updated Water Rate Study. The board provided direction to staff to bring the notice back for the board to look at and a recommendation to set the public hearing for November 12<sup>th</sup>.

8. INFORMATION ITEMS

8.a Hydrology Report for June 2025.  
[Hydrology June 2025.pdf](#)

8.b Recreation Committee Minutes.  
[Rec Minutes 071525.pdf](#)

The Information Items were received.

9. GENERAL MANAGER COMMENTS

GM Flood reported that we had a break on Foothill near Matilija Street and were able to get it shut down in 25 minutes. There were enough calls of low to no pressure that the DDW under SWRCB asked us to delineate an area which turned into a boil water notice. There was a special article in the Ojai Valley News that was very factual and directed people to our website. Our website traffic went up. The break was a piece of PVD pipe installed in 1991 with rocks in the bedding. The boil water order will be lifted tomorrow afternoon. We are running samples right now. Our road surface contractor will repair it tomorrow. Our staff did an excellent job. GM Flood then reported that we are closing in on \$1.2 million from FEMA.

10. BOARD OF DIRECTOR REPORTS ON MEETINGS ATTENDED

Director Brennan attended the AWA Water Issues meeting where Julia provided a presentation on the Intertie project.

11. BOARD OF DIRECTOR COMMENTS PER GOVERNMENT CODE SECTION 54954.2(a).

None

12. CLOSED SESSION

12.a CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(d)(1). Santa Barbara Channelkeeper v. State Water

Resources Control Board, City of San Buenaventura, et al, and City of San Buenaventura v. Duncan Abbott, et al., Cross Complaint Superior Court of the State of California, County of Los Angeles, Case No. 19ATCP01176.

The closed session was not held.

13. ADJOURNMENT

President Kaiser adjourned the meeting at 6:08 p.m.



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Brian Brennan, Secretary